**BOARD MEETING**

For the

**MHDAS Board of Logan & Champaign Counties**

November 16, 2021, at 5:00 PM

**MINUTES**

*Board Members:*

*Present:* Christie Barns, Angela Haver, Chris Marlow, Gwyn Stetler, Steve Terrill, Paul Waldsmith, Eric Warrick, Cheryl Wears

*Absent:* Greg Harvey, Reuben Mees, Rebekah Sinnott, Grant Varian

*Staff:* Tammy Nicholl, Kristy Scharf, Adam Sorensen, Terri Steiner, Cecilia Yelton

I. **Approval of Agenda**

Vice-Chair Stetler called the meeting to order at 5:06 PM, noting that there was a quorum present. Introductions were given due to new member, Eric Warrick, joining the Board. Stetler called for a motion to approve the meeting agenda.

**Waldsmith motioned to approve the agenda as presented. Barns seconded the motion, all in favor, none opposed, the motion carried.**

II. **Review of Minutes**

A. Review of Minutes from September 21, 2021, Board meeting: Stetler called for review and any adjustments to the minutes.

**Waldsmith motioned for approval of the minutes from September 21, 2021, Board meeting as presented. Terrill seconded the motion, all in favor, none opposed, the motion carried.**

III. **COMMITTEE REPORTS**

A. PEAC 11/02/2021: Sorensen reported for the committee and pointed out that we are reviewing additional providers this fiscal year to give a better picture of the partnerships the Board has in the communities. ***TCN Behavioral Health*** is reporting client and service unit counts are remaining stable with an average of 59 walk-ins per month in both counties. *School Navigator Positions*: Pilot programs in Triad and Indian Lake school districts, still working on outcomes, these positions are considered case management positions, but are at a higher level of case management than usual. If the program proves successful and valuable, the goal is to have a navigator position in each school district. ***Residential Administrators*** is serving 80 households, 40 in each county, with an average length of stay of 90 days in the first quarter. There have been no evictions in the past three months. RA is gathering appraisals for the remodeling work at 402 E. Columbus and 312/314 N. Park in Bellefontaine, these are the last units we have that haven’t had any remodeling work completed***. Recovery Zone*** has five certified peer supporters that have provided 1,507 hours of peer support to 64 unduplicated people in the first quarter. Supported employment services this quarter is at 1,946 hours involving 35 people – this has been mainly their catering service. They have offered trainings in Narcan, online certified peer support and the SerSafe Manager’s course. RZ continues it’s programming with 12 step groups, wellness planning, coping with stress, mindfulness, and pain management. They have provided 9,515 miles in transportation services and provided 821 hours of community services. ***Coleman Professional Services*** is a new contract provider providing crisis services at Mary Rutan Hospital. We also contract for crisis stabilization beds with them. 51 crisis pre-screens were provided in this first quarter, clients are either released with safety plans, referred for psychiatric hospitalization, or the crisis stabilization unit depending on the results of the evaluation. Coleman will also be providing In Home Based Treatment when they are able to fill the staff position. ***RTC Employment Services*** has a regular allocation for working with any Logan or Champaign County resident; they have a contract for working specifically with the Logan Co. Specialty Court docket. They receive SOR grant money for working with people who have a history of substance use. RTC has a broad base of employers in the community who will work with them, and the current workforce shortage has created some new flexibility. Referrals and services in Champaign County have increased significantly***. Renewed Strength Recovery House***’s primary features are vocational training and peer support. 15 people have been served this fiscal year. The primary referral source is West Central Community Corrections. Residents get involved in local and faith communities and give of their time and work to improve the lives of others, gain skills and confidence, and move forward. The Recovery House works with TCN and the courts. They recently converted a storage area into a bedroom/bathroom and passed inspection. They are working toward receiving Level 2 certification from the state.

B. Finance 11/03/2021: Waldsmith reported for the committee that the Board’s financials are in good shape, referring to Scharf to review the Board’s financial statements in more detail. The Balance Sheet notes the pre-paid long term residential line includes the 1st and 2nd quarter of Residential Administrators allocation. Accounts payable is slightly higher than usual due to some invoices coming in late and one-time yearly payments that are processed at the beginning of the fiscal year.

TCN’s financial department is still struggling with the staff turnovers and getting up to date with grant and allocation invoicing. They are struggling to fill staffing vacancies resulting in lower productivity.

 **Waldsmith, for the Finance Committee, motioned to approve the MHDAS Board’s financial statements as presented. Barns seconded the motion, all in favor, none opposed, the motion carried.**

 Supplemental and Line Transfers for the past quarter were reviewed for member’s approval:

 **Haver motioned to approve the Supplemental Transfer as presented. Terrill seconded the motion, all in favor, none opposed, the motion carried.**

**Waldsmith motioned to approve the Line Transfers as presented. Haver seconded the motion, all in favor, none opposed, the motion carried.**

The Board is currently undergoing our annual audit by the State; the auditors have issued a verbal recommendation that the Board adopt a policy for the rewards points accrued on the Board’s credit card. To date, these points have not been redeemed. The Finance Committee recommended that the Executive Director use these points at her discretion. Nicholl will draft a policy for the Board to approve.

IV. **BOARD BUSINESS**

A Urbana Youth Center: Justin Weller presented at the September Board meeting on the status of renovations and program development at the Youth Center. Weller is applying for an additional capital grant from OHMAS and is requesting an additional $10,000.00 from the Board for match funds. The Finance Committee reviewed the request and is recommending the Board award the money to the Youth Center.

**Barns motioned for the Board to approve the match funds of $10,000.00 to the Urbana Youth Center. Terrill seconded the motion, all in favor, none opposed, the motion carried.**

B. Hamilton Co. Forensic Monitoring: Nicholl informed the Board that this is increasing substantially this fiscal year. One case is an individual from another county who, in a mental health crisis committed a crime in one of our counties. Our county court is responsible since the sentence was issued here. That also means our MHDAS Board is responsible for the forensic monitoring if the patient is placed on conditional release from Twin Valley Hospital (TVBH). Upon release from TVBH the person will be on conditional release for 11 years. Their home and family are in Hamilton County. The patient, his family and TVBH are requesting the court to consider a monitoring arrangement with the Hamilton County MHRS Board for the forensic monitoring role. Nicholl has been in discussions with staff at the Hamilton County Board and although further information and discussions will need to take place, in terms of the patient’s needs, all parties can see the benefits of being with family in Hamilton County. The Board in Hamilton County has expressed that if we did a Board-to-Board agreement they would want to include language that MHDAS Board of Logan & Champaign Counties is responsible for any non-Medicaid services needed for the duration of the release period. Nicholl is hopeful in further conversations to discuss a potential cap in the amount responsible from MHDAS since the patient was never a resident of our counties. The types of services that may require funding from MHDAS would be supported housing, supported employment, and peer support services. Nicholl will continue working with Hamilton County on an agreement that meets the patient needs and protects the Board from massive costs for many years in the future. Nicholl will keep the Board updated.

 **Waldsmith motioned to give Nicholl the authority to negotiate a forensic contract with Hamilton Co. for non-Medicaid covered services up to $30,000.00 for the first year. The contract will be reviewed and approved annually. Terrill seconded the motion, all in favor, none opposed, the motion carried.**

V. **EXECUTIVE DIRECTOR REPORT**

A. Levy wrap up: Stetler expressed her congratulations on the levy passage. Nicholl shared ideas discussed for future campaigns on what worked well and what didn’t. The need for ongoing marketing campaigns throughout the year is a definite plus on keeping the Board’s name and community involvements known to the voters.

B. Data Collection/Analytics proposals: As a result of our participation in our local regional Board group (RAB), Ascend Innovations has submitted a proposal for a contract with them on data collection from community partners like law enforcement, hospitals, other BH providers, etc. and in turn provide data analysis to the Board on community trends and issues. This is divided into two separate contracts, the first is the discovery part of the contract which gathers information on what information the Board wants to get and set up for the data is $12,000.00. The ongoing annual contract to maintain the data system is proposed at $100,000.00. In discussion with the RAB group, the group feels they can influence Ascend to reduce the costs. Nicholl, with staff has also met with Partner Solutions, which is a department within Stark Co. MHRB, to propose a similar contract. They will submit a proposal to us on scope and costs. Nicholl will keep the Board updated.

C. PASS Prevention Proposal for FY23: Nicholl and Yelton met with them to discuss their interest and capacity for providing prevention services in Logan and Champaign Counties. Even though TCN is currently providing some prevention services there are several things that are still needed, and they either don’t have the capacity for or the have not agreed to do them. PASS is interested and has prepared a proposal for costs in SFY23 of $181,000.00 which includes two full time staff and supervisor to cover the services required. PASS will present their proposal as part of the Board’s BAP process for next fiscal year.

VI. **AUDIENCE COMMENTS**

 None presented.

VII. **ADJOURNMENT**

There being no further business to discuss, **Stetler motioned to adjourn the meeting at 6:40 PM. Marlow seconded the motion, and the meeting was adjourned.**

*Minutes submitted by Terri Steiner.*

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Reuben Mees, Chair