

BOARD MEETING
for the
MHDAS Board of Logan & Champaign Counties
June 9, 2015 5:00 PM

MINUTES

Board Members:

Present: Doug Chamberlain, Jim Ellington, Bill Heitman, Christian Morris, Judy Page, Randy Purdy, Virginia Shaffner, Warren Stevens, Ann Vogel

Absent: Bill Dreger, Carlene Sands, Grant Varian

Staff: David Higgins, Tammy Nicholl, Terri Steiner

Agency Staff: R.A. Inc/ Jon Brown, C.C.I./Jeannie Dempster, LC NAMI/Pete Floyd

Board Chair Judy Page called the meeting to order at 5:00 PM, noting that there was a quorum present, and proceeded through the Agenda.

I. APPROVAL OF AGENDA

Heitman made a motion to accept the agenda as presented, Stevens seconded the motion, all in favor, none opposed, the motion carried.

II. APPROVAL OF MAY 2015 MEETING MINUTES

The Minutes of the Board meeting for May 12, 2015 were reviewed. There being no changes made, **Morris made a motion to approve the Minutes of the May 12, 2015 Board Meeting. Vogel seconded the motion, all in favor, none opposed, the motion carried.**

III. COMMITTEE REPORTS

A. PEAC – 4.21.15: Nicholl presented to the Board an overview of the April Committee meeting. CCI continues to develop their EHR software towards full utilization. They are also still exploring options for new office space in Logan County. We are seeing an increase in crisis/hospitalizations in both counties, with no slowdowns. This is not unique to our counties, trends are the same statewide. This does put a strain on local responders. The Indian Lake office is continuing to increase office hours; one problem is the no-show rate for appointments is averaging 50 %. Dempster shared that they will be able to offer additional psychiatrist time with Dr. Shellenbarger starting in July.

R.A. Inc. is busy with numerous housing projects, including the Recovery House project. The 811 project in Bellefontaine is really taking shape and looking to start taking applications this summer. Diana Korte will be retiring at the end of June, this will leave a big void at Recovery Zone, and so they are looking at how to restructure and try to use the Peer Support Specialists more.

Wellspring continues to work with the Board on the ECMH position and their school based programs. They are seeing indigent consumers, but this number remains low.

The Family and Children First Councils of both counties are currently exploring the option of merging the two organizations. They currently share a director, Stacy Logwood, and the merger would allow for better functioning and consistent services in both counties.

Morris made a motion to approve the report of the PEAC Committee. Shaffner seconded the motion, all in favor, none opposed, the motion carried.

B. Finance 4.27.15: Heitman reviewed the minutes of the April Committee meeting. The target rate for this point in the fiscal year is 75%. The Board's expenses are at 70%; income is at 109% due to allocations received and should balance out by fiscal year's end.

CCI reported a profit in the 3rd quarter but still have an YTD loss. They continue to make strides towards getting the finances in order. The installation of the new health records system has been very challenging but they have been working hard at solutions and are moving in the right direction.

R.A. Inc is a little high in expenses however income is up also so they are in good shape. Wellspring's finances are on target for the year. Recovery Zone is on target also.

Morris made a motion to approve the report of the Finance Committee. Ellington seconded the motion, all in favor, none opposed, the motion carried.

C. 2016 Provisional Budget for the Board: Higgins reviewed with Board members a SFY2016 Provisional Budget for the Board. The final budget numbers from the state have not been received so a provisional budget needs to be approved in the interim, when we receive the final state funding amounts the budget will be adjusted accordingly and presented to the Board for review and approval.

Shaffner made a motion for approve the SFY2016 Provisional Budget for the MHDAS Board. Vogel seconded the motion, all in favor, none opposed, the motion carried.

IV. BOARD BUSINESS

A. Approval of FY 2016 calendar: Higgins presented the proposed Board meeting calendar for SFY2016 for approval by members.

Chamberlain made the motion to approve the SFY2016 Board Meeting calendar as presented. Morris seconded the motion, all in favor, none opposed, the motion carried.

B. Nomination of Officers: The following nominations were made for the SFY2016 pending acceptance by the nominees;

Board Chair	Bill Heitman
Board Vice Chair//PEAC Chair	Bill Dreger (pending acceptance by Bill D)
Treasurer/Finance Chair	Grant Varian
Secretary/Personnel Chair	Judy Page

Morris made a motion to approve the nominations of Board Officers as stated. Ellington seconded the motion, all in favor, none opposed, the motion carried.

C. Line Transfers: Higgins presented to the Board for approval a transfer of funds to the Legal Consultant line to cover additional legal fees that may arise due to zoning issues in establishing the Recovery Housing sites.

Chamberlain made a motion to transfer \$5,000.00 from the Program Development line (409.69) to the Consultant – Legal line (406.25). Heitman seconded the motion, all in favor, none opposed, the motion carried.

D. Agency Contract Motions: Higgins presented the funding requests made in the Agency BAP presentations to members for approval of contracts for SFY2016.

1. Ellington made the motion that the MHDAS Board Executive Director negotiates a contract with the Logan County Family and Children First Council for administration

and services for youth. Total contract not to exceed \$30,000. Contingent upon MHDAS Board receiving sufficient funding. Morris seconded the motion, all in favor, none opposed, the motion carried.

2. **Chamberlain made the motion that the MHDAS Board Executive Director negotiates a contract with the Champaign County Family and Children First Council for administration and services for youth. Total contract not to exceed \$30,000. Contingent upon MHDAS Board receiving sufficient funding. Vogel seconded the motion, all in favor, none opposed, the motion carried.**
3. **Purdy made a motion that the MHDAS Board Executive Director negotiate a contract with Residential Administrators, Inc. & Recovery Zone property management and residential services as specified through the Budget Application Packet submitted. Total contract not to exceed \$527,609. Contingent upon MHDAS Board receiving sufficient funding. Shaffner seconded the motion, all in favor, none opposed, the motion carried.**
4. **Chamberlain made a motion that the MHDAS Board Executive Director negotiate a contract with Consolidated Care, Inc. for adult and children mental health, drug and alcohol services as specified through the Budget Application Packet submitted. Total contract not to exceed \$1,577,903 contingent upon MHDAS Board receiving sufficient funding. Heitman seconded the motion, all in favor, none opposed, the motion carried.**
5. **Vogel made a motion that the MHDAS Board Executive Director negotiates a contract with Recovery Zone for administration and consumer services as specified through the Budget Application Packet submitted. Total contract not to exceed \$138,540.00. Contingent upon MHDAS Board receiving sufficient funding. Shaffner seconded the motion, all in favor, none opposed, the motion carried.**
6. **Stevens made a motion that the MHDAS Board Executive Director negotiate a contract with Wellspring, Inc. for adult and children mental health, drug and alcohol services. Total contract not to exceed \$54,000.00. Contingent upon MHDAS Board receiving sufficient funding. Shaffner seconded the motion, all in favor, none opposed, the motion carried.**

E. Policy Approval:

1. Public Participation at Board Meetings – the Board does not have a policy outlining protocol for public participation at Board meetings so one needed developed. Board members felt that we needed to add the requirement that public persons wishing to speak, be asked to sign in.

Vogel made a motion to approve the new policy “Public Participation at Board Meetings” with the addition of a sign in requirement. Morris seconded the motion, all in favor, none opposed, the motion carried.

V. EXECUTIVE DIRECTOR'S REPORT

A. Housing Issues:

1. Lafayette Street – the seller is trying to hold us to the contract so we are consulting with a lawyer to resolve this. There was a great series of articles in the Bellefontaine Examiner, “Living Sober” by Rueben Mees. This is an effort to educate the public more on what Recovery Housing is.
2. Colonial Arms – has been approved. The Board will need to approve \$39,000.00 for renovations.

Chamberlain made a motion to approve \$39,000.00 for renovations to Colonial Arms project. Vogel seconded the motion, all in favor, none opposed, the motion carried.

3. Urbana City – Higgins discussed with Board members how to proceed with finding and establishing a Recovery House in Urbana. The City’s Zoning Board is not open to the Recovery House and states that there are only two areas in the city that are zoned BR1/R3 that they might consider giving a variance if we apply. However, they are giving no guarantees either way. Urbana City defines Recovery Housing as a residential care facility even though the State has said it is not.

B. Children’s Levy: discussion around if the Board should put a new levy on the ballot specifically for children’s mental health. We have had very successful programs that have stopped due to funding issues. Higgins has talked to both county commissioners and they disagree on what type of levy it should be and amounts. Higgins will continue the discussions to find a common ground. The Board typically runs one levy that covers both counties.

C. BHG Closing: Behavioral Health Generations (BHG) is a multi-county consortium that does our state reporting and MACSIS processing. BHG will be closing down as of July 1, 2016; they will maintain a skeleton crew for 4-6 months to make sure the Boards involved have transitioned to other systems smoothly. This will save dollars in dues payments we make to them annually. We are exploring options with CCI to see if their new system will handle the state requirements and possibly contract with them or look at other options available.

D. Family and Children First Councils: Talks have begun as to whether or not to merge the two organizations. Currently both councils share a director, Stacey Logwood, plus the Help Me Grow Program it administers is starting to regionalize. With tight funding, it seems reasonable to merge. Higgins and Logwood have been meeting with County Commissioners on the idea.

E. Board Office Space: Higgins updated the Board members on continuing to look for a larger space to relocate to. We are trying to stay in a middle area on 68 between the two counties. Commissioners in both counties have stated that they have no requirements for where we are located.

VI. FYI

OACBHA, Media & miscellaneous handouts were included in the Board Packets.

VII. AUDIENCE COMMENTS

Pete Floyd, President of Logan/Champaign NAMI updated members on recent activities. The Annual MH Walk in May was well attended and they raised approx. \$3,500. Family to Family training finished up in May also. Diana Korte is the current Vice-President; with her retirement they’ll be looking to fill that position. Pete continues to publish articles in area newspapers, keep the Facebook page up to date, taking phone calls and attending public events. He stated that awareness of who NAMI is continues to grow and he appreciates the Board’s continued support.

Jeannie Dempster, President of Consolidated Care shared information about the addition of a psychiatrist who will be contracting with them; this will give more much needed patient hours. Also, she spoke of a new grant opportunity they are pursuing.

VIII. ADJOURNMENT

There being no more business to discuss; **Morris made the motion to adjourn the Board meeting at 6:10 P.M. Chamberlain seconded the motion, all in favor, none opposed, the meeting was adjourned.**

Minutes submitted by: Terri Steiner

Judy Page, Chair

Upcoming Meetings:

<i>PEAC Committee</i>	<i>4:30</i>	<i>August 18, 2015</i>
<i>Finance Committee</i>	<i>4:30</i>	<i>August 25, 2015</i>
<i>Board Meeting</i>	<i>5:00</i>	<i>September 15, 2015</i>