

BOARD MEETING
for the
MHDAS Board of Logan & Champaign Counties
June 18, 2024, at 5:00

Board Members:

Present: Lisa Vassar, Robin Barton, Christie Barns, Cheryl Wears, Sara Wright, Angie Haver, Eric Warrick, Elizabeth Hanning-Smith

Absent: Chris Marlow, Gretchen Lapp, gwyn stetler

Staff: Adam Sorensen, Cecilia Yelton, Kristy Scharf, Amy Metz

I. APPROVAL OF AGENDA

Co-Chair Vassar called the meeting to order at 5:05 pm, noting that there was quorum, and called for a motion to approve the meeting agenda.

Haver motioned to approve the agenda as presented. Wears seconded the motion, all in favor, none opposed, the motion carried.

II. BOARD MEMBER INTRODUCTION

A. New Board Member—Sorensen discussed a delay in new board member William (Bill) Heitman's application. Without OHMAS approval, he would not be appointed to the board at this time. He noted that the next board meeting on September 17, 2024, would likely be when he would be appointed.

B. Board Communication - Vassar discussed the communication structure of the Board regarding Board business as we prepare for COQ certification. All present board members received a handout with the appropriate chain of command regarding board business. Vassar detailed that she would like to recall aspects of the training that was provided last November. It is essential to follow the prescribed communication structure that our Board shares with the other 49 ADAMH Boards when it comes to board business. In the packets, there is a visual that provides a clear overview. As it was said in the training in November, “This communication structure lessons the possibility of the Board staff getting conflicting assignments or directions from multiple board members.” Vasser also noted that it is necessary to comply with the Open Meetings Act as we are audited on our adherence to it. If anyone has any questions about these reminders, please reach out to Chair stetler for assistance.

III. REVIEW OF BOARD MINUTES

A. A review of Board Minutes from May 21, 2024. Vassar called for a review.

Barton motioned to approve the minutes from May 21,2024 as presented. Barns seconded the motion, all in favor none opposed, the motion carried.

IV. COMMITTEE REPORTS

A. PEAC, June 4, 2024: Yelton presented to the group. *Residential Administrators:* Jon is researching best practices for reporting to find ways to improve. Sorensen shared our updated policies regarding public health information (PHI) and refraining from including client names associated with housing units. Quarterly reporting would need to be changed as they are subject to public record requests, and the client's names could be pulled from those reports. Length of stay indicators are positive. All MHDAS units are filled except one that is under renovation. Recovery Zone Logan County focused on growing recovery-oriented services and rebounding from the homeless survival focus. RZ participated in the tornado response in Indian Lake by volunteering at the MARC (multi-agency resource center) and drop-in center provided by MHDAS. They also provided rides for those in need. RZ Champaign County detailed a success story from a referral in January from board member Cheryl Wears. This individual has been in and out of the ER or ICU on multiple visits. They now have been able to find housing and have not been back to the ER or ICU. RZ is working on the recovery community organizations (RCO) process. This is a recovery organization certification process MHDAS has been advocating for billing pathways for RZ. *PASS* school-based services are going well. There is one FT and one PT position for therapeutic mentoring. The program currently serves 25 youths and has a growing referral list. The strong family's safe communities (SFSC) grant program is growing quickly and catching surrounding communities' attention. *TCN Behavioral Health* responded to the tornado in Indian Lake by utilizing their 988-call center to reach out to current and past clients to inquire if assistance was needed. 110 clients were contacted the day after the tornado. Additionally, TCN contracted with MHDAS to provide free counseling at the support drop-in center. Q3 saw the launch of the see-u-now SUN clinic in Bellefontaine and saw 56 clients.

Wright motioned to approve the PEAC committee minutes from June 4, 2024 as presented. Wears seconded the motion, all in favor, none opposed, the motion carried.

B. Finance Committee: June 6, 2024:

1. Finance Minutes

Haver reviewed the board finances as discussed at the June 6th finance committee meeting. Haver noted that clinical supervision for one staff member is a contracted service as listed in the Community Contracts handout.

Haver motioned to approve the finance committee minutes from June 6, 2024. Warrick seconded the motion, all in favor, none opposed, the motion carried.

2. Board Financials

Scharf presented the handouts from the June 6 finance meeting to the board. The Dashboard shows an overview of where providers are using their allocations in SFY24 in Q3. Scharf noted that Q3 ended in March, and we are now closing in at the end of the fiscal year. TCN has used their full allocation. RA is at 70% of their allocation. PASS is projected to leave \$40,000. SOS is now at 65%. The Balance Sheet shows professional services are higher than was budgeted due largely due to policy consultation, and also clinical supervision costs. Mileage reimbursement was a little higher due to several conferences attended by staff. Dues and Membership is high because both FY 23 and FY 24 dues to RAB were paid.

Haver motioned to accept the Q3 financials as presented. Barns seconded the motion, all in favor, none opposed, the motion carried.

V. BOARD BUSINESS

- A. Policies – Vassar stated that the policies have been updated to align with best practices. The Culture of Quality auditors have reviewed the policies in detail. Last Friday, they reported that the Culture of Quality accreditation process can begin upon final approval of the manual. This policy manual meets or exceeds COQ standards. Board members have received a detailed crosswalk with time to discuss, per May 17, 2024.

Vassar motioned to approve the updated policy manual as presented. Hanning-Smith seconded the motion, all in favor, none opposed, the motion carried.

- B. Approval of Provider Agency Contracts for SFY25
Sorensen presented the details of provider agency contracts over \$25,000 that need the board's approval.
1. **TCN BEHAVIORAL HEALTH:** This contract covers the same services as last FY, minus the Hotline, due to the 988 center, which receives state funding. This attachment contains a clear funding structure for Treatment services, Prevention services, Housing services, and Special projects. Prevention services are purchased the same way as other prevention providers. The total amount is \$1,500,000. This does not include ARPA 2 or other large grant funding. Large grant projects are in separate contracts with TCN. This contract includes levy funds and funds from the state that are capped.
Wright motioned to approve the TCN BEHAVIORAL HEALTH contract as presented of \$1.5 million. Wears seconded the motion, all in favor, none opposed, the motion carried.
 2. **Residential Administrators:** This contract includes the same services as last year with a clear overview of financial arrangements. This attachment clarifies that RA Inc. will use our \$100,000 in levy funding that they held in a PNC account as part of this year's allocation and that billing will occur monthly. This contract will then align with the financing principles we use with all other providers. The total funding for local projects is \$409,647

and the total HUD pass-through amount is \$273,432. Please note that the total FY 2025 allocation for Residential Administrators does not include the \$100,000 of MHDAS funds that RA Inc has held in a PNC account for approximately 7 years. The FY 25 Allocation for local projects is \$309,647, but RA Inc will have access to \$409,647 through the drawdown of that \$100,000 in board money they held in reserves.

Haver motioned to approve the Residential Administrators Inc. contract as presented of \$409,647. Barton seconded the motion, all in favor, none opposed, the motion carried.

3. **Recovery Zone:** This contract covers the same services as last year. The total is \$200,000. This does not include SOS grant Carryover. We just got word back today on that approval, and those projects will be detailed in a different contract. As a reminder the SOS funds run on the Federal Fiscal Year, so any grants on that schedule will be reviewed in September.
Hanning-Smith motioned to approve the Recovery Zone contract as presented of \$200,000. Barns seconded the motion, all in favor, none opposed, the motion carried.

4. **Coleman:** This contract includes the same 2 programs as last year. The first is the Patient Navigator and Pre-Screening position at Mary Rutan for \$97,544 and the second is access to Crisis Stabilization beds for up to \$30,000. There are 2 line-items in our state revenue that typically cover these services. These are outlined in the attachment
Warrick motioned to approve the Coleman Professional Services contract as presented of \$127,544. Barton seconded the motion, all in favor, none opposed, the motion carried.

5. **PASS:** This contract covers the same services as last year except for the adult-specific prevention position. We took that out with PASS's consent because PASS has been unable to recruit anyone for that position. This contract includes their school-based positions and does not include the Strong Families Grant. The total amount is \$220,000 for their prevention services.
Haver motioned to approve the PASS contract as presented of \$220,000. Wears seconded the motion, all in favor, none opposed, the motion carried.

6. **ASCEND:** The proposal from ASCEND covers the exact services that we requested of them but they came in \$15 too high. The approved amount is \$63,090, which is the dollar ceiling. This contract retains the data feeds and reports they built under last year's contract and adds a component defining and analyzing our Key Performance Indicators to ensure compliance with applicable laws, policies, and best practices throughout the contracting and invoicing process. That is what is included in Strategic Consultation.
Hanning-Smith motioned to approve the Ascend Innovations contract as presented of \$63,090. Wright seconded the motion, all in favor, none opposed, the motion carried.

7. **Champaign Common Pleas:** This is a standard contract for a shared position at the Pre-Trial program at Champaign County Common Pleas Court. There is typically a line item in the state budget that covers the cost of this MOU. The total amount is \$30,000.
Haver motioned to approve the Champaign County Common Pleas Court contract as presented of \$30,000. Barns seconded the motion, all in favor, none opposed, the motion carried.
8. **Logan County Common Pleas Court – Specialty Docket:** This is pass-through money they receive for having a Specialty Docket. Everything in this MOU is prescribed according to OMHAS’s Specialty Docket processes. The total amount is \$35,000.
Haver motioned to approve the Logan County Common Pleas Court as presented of \$35,000. Hanning-Smith seconded the motion, all in favor, none opposed, the motion carried.
9. **Logan County Common Pleas – ATP:** ATP is state funding that we receive to support the clients involved in Specialty Dockets. The Logan County Common Pleas Court has an Adult Recovery Court that is eligible for ATP funding. The difference between this year and last year is that ATP will run on a reimbursement basis, which will significantly improve the efficiency of managing this contract for us and for them. The total amount is \$50,000.
Wears motioned to approve the Logan County Common Pleas Court Adult Treatment Program (ATP) contract as presented of \$50,000. Wright seconded the motion, all in favor, none opposed, the motion carried.
10. **Logan County Family Court – Specialty Docket:** This is exactly the same as the Common Pleas Specialty Docket. The amount is \$35,000 and the Board is the pass-through from OhioMHAS to the court.
Haver motioned to approve the Logan County Family Court Specialty Docket contract as presented of \$35,000. Hanning-Smith seconded the motion, all in favor, none opposed, the motion carried.
11. **WELLSPRING –** This contract is for the same services as last year under the same grant. The amount of the grant has been reduced and is now \$55,000.
Haver motioned to approve the WellSpring School Behavioral Health & Wellness Coordinator (SBHWC) contract as presented of \$55,000. Barton seconded the motion, all in favor, none opposed, the motion carried.
12. **ARPA (AMERICAN RESCUE PLAN ACT) -** This contract is the same as the previous year with no changes.
Wright motioned to approve the ARPA/TCN Behavioral Health contract as presented of \$483,706.25. Barns seconded the motion, all in favor, none opposed, the motion carried.

C. Approval of List of Additional Community Contracts for SFY25: Haver discussed that

the finance committee went over the contract list at length. After some discussion with board members about additional community contracts, it was noted that with the hours of work Scharf has put in with the list and budget, she feels very confident with the result.

Haver motioned to accept the Community Contracts as presented. Wears seconded the motion, all in favor, none opposed, the motion carried.

D. Approval of SFY2025 MHDAS Proposed Budget

Haver motioned to accept the Proposed Budget as presented for a total of \$7,291,188.83. Warrick seconded the motion, all in favor, none opposed, the motion carried.

E. Approval of SFY 2024 Proposed Meeting Calendar:

Hanning-Smith motioned to approve the MHDAS Calendar as presented. Wright seconded the motion, all in favor, none opposed, the motion carried.

F. Nomination & Approval of SFY2023 Board Officers & Committees

Vassar presented that stetler would like continue as Board Chair. Vassar would like to continue as Co-Chair. Haver would also like to continue to be Finance Chair.

Barns motioned to nominate stetler as Chair of the Board as presented, Wright seconded the motion, all in favor, none opposed, the motion carried.

Wright motioned to nominate Vassar as Co-Chair as presented. Wears seconded the motion, all in favor, none opposed, the motion carried.


Barns nominated Haver as treasurer and Finance Chair as presented. Hanning-Smith seconded the motion, all in favor, none opposed, the motion carried.

VI. Executive Director Report

- A. Medicaid Data Status: Sorensen updated the Board on the importance of and status of the Medicaid data concerns. Sorensen reported that all Board directors and OACBHA have been working with OMHAS and ODM to craft long-term solutions. Currently there is a state-wide training scheduled for June 25, 2024 to help further a common understanding of what the data was being received, how it was being used and the impact of losing access.
- B. State Budget Status: Sorensen reported that some initial information has come out about the FY25 state budget, and it appears that ADAMH Boards will receive level state funding from FY 24, but the full budget has not yet been released.

VII. Adjournment

With no further business, Warrick motioned to adjourn the meeting at 6:32, Hanning-Smith seconded the motion, all in favor, none opposed, the motion carried.


[gwyn stetler \(Jun 24, 2024 13:39 EDT\)](#)

06/24/24

gwyn stetler

Board Chair







Minutes Board 06.18.24 -aks

Final Audit Report

2024-06-24

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