**BOARD MEETING**

for the

**MHDAS Board of Logan & Champaign Counties**

June 13, 2017 5:00 PM

**MINUTES**

*Board Members:*

*Present:* Bill Heitman, Bill Dreger, Reuben Mees, Randy Purdy, Virginia Shaffner, Steve Terrill, Ann Vogel, Doug Chamberlain, Robert Dean, Ryan Hemmert

*Absent:* Grant Varian, Carlene Sands, Mary Walker

*Staff:* David Higgins, Tammy Nicholl, Andrea Lane

*Others:* Jeannie Dempster- CCI

Board Chair Heitman called the meeting to order at 5:00 PM, noting that there was a quorum present, and proceeded through the Agenda.

*I. Approval of Agenda*

**Chamberlain made a motion to accept the agenda as presented, Purdy seconded the motion, all in favor, none opposed, the motion carried.**

*II. Approval of MAY 16, 2017 Meeting Minutes*

The Minutes of the Board meeting for May 16, 2017 were reviewed. There were no changes made.

**Purdy made a motion to approve the Minutes of the May 16, 2017 Board Meeting. Shaffner seconded the motion, all in favor, none opposed, the motion carried**.

*III. COMMITTEE REPORTS*

A. PEAC Committee: Dreger presented for the committee. The PEAC committee met on April 25, 2017, and there was a quorum present. The third quarter reports from the agencies were reviewed at that time. Dreger advised the Board that there were no issues that needed addressed since the last meeting.

B. Finance Committee: Higgins reported for the Finance Committee which met on May 2, 2017. Reports were reviewed for the Board and agencies.

* Board Financials – Income is at 65% of budget with expenses at 59% of budget.
* Line Transfers – transfers from one expense line to another to cover invoices were reviewed with Board members.

**Purdy, for the committee, moved to approve the line transfers presented to the Board. Chamberlain seconded the motion, all in favor, none opposed, the motion carried.**

* 2018 MHDAS Budget – Higgins presented the Board budget for SFY 2018. Discussion of the proposed budget followed and there were no changes made after review by Board members.

**Chamberlain, for the committee, motioned to approve the 2018 MHDAS Budget proposal. Hemmert seconded the motion, all in favor, none opposed, the motion carried**.

*IV. BOARD BUSINESS*

A. Re-Appt of Carlene Sands: Due to Carlene Sands not being in attendance, she will be re-appointed

at the next Board meeting.

B. SFY 2018 Calendar: Higgins reviewed the proposed calendar for Board and Committee meeting

dates for next fiscal year.

**Terrill made a motion to accept the proposed SFY 2018 Calendar. Shaffner seconded the motion,**

**all in favor, none opposed, the motion carried.**

C. Heitman acknowledged the service and dedication of outgoing Board Members Purdy,

Shaffner, Dreger & Heitman. They were presented with a plaque; and the Committee Chairs for last fiscal year were presented with certificates of appreciation.

D. Nomination of Officers for FY2018: Board Chair – Grant Varian, PEAC Committee Chair –

Reuben Mees. The other vacant positions will be decided upon in the Fall.

**Purdy motioned to accept the nomination of officers for FY2018. Terrill seconded the motion, all in favor, none opposed, the motion carried.**

E. Agency Contract Motions for SFY2018:

1. **Purdy made a motion that the MHDAS Board Executive Director negotiate a contract with Residential Administrators, Inc. for Board owned property management and residential services as specified through the Budget Application Packet submitted. Total contract not to exceed $396,047.00. Contingent upon MHDAS Board receiving sufficient funding. Vogel seconded the motion, all in favor, none opposed, the motion carried.**
2. **Purdy made a motion that the MHDAS Board Executive Director negotiate a contract with Residential Administrators, Inc. for Recovery Housing. Total contract not to exceed $18,000.00. Contingent upon MHDAS Board receiving sufficient funding. Hemmert seconded the motion, all in favor, none opposed, the motion carried.**
3. **Chamberlain made a motion that the MHDAS Board Executive Director negotiate a contract with Consolidated Care, Inc. for adult and children mental health, drug and alcohol services as specified through the Budget Application Packet submitted. Total contract not to exceed $1,633,783.00. Contingent upon MHDAS Board receiving sufficient funding. Purdy seconded the motion, all in favor, none opposed, the motion carried.**
4. **Dreger made a motion that the MHDAS Board Executive Director negotiate a contract with Consolidated Care, Inc. for additional one time adult and children mental health, drug and alcohol services as specified through the Budget Application Packet submitted. Total contract not to exceed $150,880.00. Contingent upon MHDAS Board receiving sufficient funding. Purdy seconded the motion, all in favor, none opposed, the motion carried.**
5. **Purdy made a motion that the MHDAS Board Executive Director negotiates a contract with Recovery Zone for administration and consumer services as specified through the Budget Application Packet submitted. Total contract not to exceed $161,820.00. Contingent upon MHDAS Board receiving sufficient funding. Vogel seconded the motion, all others in favor, none opposed, the motion carried.**
6. **Hemmert made a motion that the MHDAS Board Executive Director negotiates a contract with Recovery Zone for administration. Total contract not to exceed $63,180.00. Contingent upon MHDAS Board receiving sufficient funding. Purdy seconded the motion, all others in favor, none opposed, the motion carried.**

Further funding motions that were not part of the BAP presentations.

**7.** **Purdy made the motion that the MHDAS Board Executive Director negotiates a contract with the Logan County Family and Children First Council for administration and services for youth. Total contract not to exceed $20,000.00. Contingent upon MHDAS Board receiving sufficient funding. Chamberlain seconded the motion, all in favor, none opposed, the motion carried.**

**8**. **Vogel made the motion that the MHDAS Board Executive Director negotiates a contract with the**

**Champaign County Family and Children First Council for administration and services for youth. Total**

**contract not to exceed $20,000.00. Contingent upon MHDAS Board receiving sufficient funding.**

**Shaffner seconded the motion, all in favor, none opposed, the motion carried.**

*V. EXECUTIVE DIRECTOR’S REPORT*

A. Housing Update: Higgins reviewed with members that Residential Administrators is moving along with the Colonial Arms project. This summer RA will be applying for the final third of the funding in order that the Board and RA would own Colonial Arms.

B. Z Rider Codes: Higgins proposed that the Z Rider Codes be dropped for Consolidated Care for June so that they will receive the $25,000. The new Z Rider Code would be effective July 1, 2017.

**Purdy made a motion to accept dropping the Z Rider Codes until June 30, 2017, and new Z Rider Codes would go into effect July 1, 2017. Chamberlain seconded the motion, all in favor, none opposed, the motion carried.**

C. Prevention & Awareness: After discussing with Terrill, Higgins reported that Prevention & Awareness is not going to be addressed at this time.

*VI. ADJOURNMENT*

No further business to discuss.

**Dreger made a motion to adjourn the meeting at 5:32 PM. Shaffner seconded the motion, all in favor, none opposed, the meeting was adjourned.**

Minutes submitted by: Andrea Lane

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William Heitman, Chair

*Upcoming Meetings:*

*PEAC Committee 4:30 PM Tuesday, August 22, 2017*

*Finance Committee 5:00 PM Tuesday, August 29, 2017*

*Board Meeting 5:00 PM Tuesday, September 12, 2017*