

BOARD MEETING
For the
MHDAS Board of Logan & Champaign Counties
MS Teams online meeting June 8, 2021, at 5:00 PM

MINUTES

Board Members:

Present: Christie Barns, Greg Harvey, Angela Haver, Reuben Mees, Rebekah Sinnott, Gwyn Stetler, Grant Varian, Paul Waldsmith

Absent: Steve Terrill, Joe Torsell, Ann Vogel, Tyler Wolf

Staff: Tammy Nicholl, Kristy Scharf, Adam Sorensen, Terri Steiner, Cecilia Yelton

Others: Jon Brown, RA Inc.

I. APPROVAL OF AGENDA

Chair Mees called the meeting to order at 5:12 PM, noting that there was a quorum present and called for a motion to approve the meeting agenda.

Waldsmith motioned to approve the agenda as presented. Haver seconded the motion, all in favor, none opposed, the motion carried.

II. REVIEW OF MINUTES

A. Review of Minutes from February 9, 2021, Board meeting: Mees called for review and any adjustments to the minutes.

Stetler motioned for approval of the minutes from February 9, 2021, as presented. Waldsmith seconded the motion, all in favor, none opposed, the motion carried.

B. Review of meeting Minutes from March 16, 2021: Mees called for review and any adjustments to the minutes from the Special Board meeting.

Sinnott motioned for approval of the minutes from March 16, 2021, as presented. Waldsmith seconded the motion, all in favor, none opposed, the motion carried.

C. Review of Minutes from May 11, 2021: Mees called for review and any adjustments to the minutes from the BAP meeting:

Waldsmith motioned for approval of the meeting Minutes from May 11, 2021, as presented. Sinnott seconded the motion, all in favor, none opposed, the motion carried.

III. COMMITTEE REPORTS

A. Building & Grounds Committee: Nicholl presented for the committee. The first week in May, Board staff and RA staff did clean up work on the landscape outside of the office. Nicholl has contacted Renewed Strength to get a quote on the replacing the front doors on TCN's side of the building. Reliant has been out a few times to work on HVAC issues with cooling at the 1521 office building. Champaign Co. Recovery Zone is reporting problems with air conditioning, Brown is scheduling a repair for them.

B. PEAC Committee: Sorensen presented for the committee. *TCN* is reporting a 40% increase in service units; increases in the MAT program, walk-in consumers, the addition of a partial hospitalization program for SUD adults have all contributed to the increase. Hope House, a withdrawal management program in Miami Co. was recently added to their continuum of services. TCN will be assuming ownership of the Recovery House in Bellefontaine as of July 1, legal paperwork is being completed. *Residential Administrators* is providing services to 82 households in the two counties. The upgrades and renovations to the Peak of Ohio Condominiums is complete. The change in law requiring tenants to have renter's insurance is a challenge for them as many consumers cannot afford

this. **Recovery Zone** currently has a total of six certified peer supporters and is providing peer support to about 100 people. They have been providing supported employment services as well as transportation for consumers. The Life Recovery Catering service is licensed to operate at Union Station in Bellefontaine. **Faith Coalitions** has been established in both counties with coordinators hired, due to SOR funding received by the Board. **CORE Prevention Team** received SOR funding that was used to purchase medication lock boxes which are being distributed into the community, also promoting an anti-stigma campaign, billboards have been going up in various locations. Nicholl and Sorensen have met with Judge Selvaggio to talk strategy on getting a **Substance Use Coalition** back up and running in Champaign Co. This round of community **Mini Grant applications** were reviewed and awarded. A total of eight applications were received from the two counties and each one was awarded all, or a portion of their request based on scoring by the committee.

C. Finance Committee: Waldsmith presented for the committee.

1. At the end of the third quarter, the Balance Sheet shows a cash balance at the county of \$3,254,448 with \$50,000 of this balance reserved for capital improvements and \$44,438 in the donation fund. The Budget vs Actuals report shows income at 73% and expenses are at 54%. Income projections are that we will receive 90% of expected revenue – the shortfall is due to SOR funding not being drawn down as expected. **TCN** is showing a loss in our region, they did receive a PPP loan which is not reflected in their reports until they get final notification of whether it will need re-paid. **Residential Administrators** is on track with their allocations, they are reporting some rent collection issues due to COVID regulations, but overall are still in good shape. **Recovery Zone** financials look good, nothing to note. The Board does not currently have regular quarterly meetings with **Coleman Professional Services**, the current contract for the patient navigator position is going well and we have also contracted for some crisis stabilization beds.

Waldsmith motioned, for the committee, to approve the MHDAS Board Financial Statements as presented. Harvey seconded the motion, all in favor, none opposed, the motion carried.

2. The Line Transfer submitted for approval is to cover the initial cost of laptops for staff, the total cost of the additional equipment was re-imbursed by the Champaign County Commissioners from CARES grant funds.

Waldsmith motioned, for the committee, to approve the Line Transfer as presented. Haver seconded the motion, all in favor, none opposed, the motion carried.

3. SFY21 Budget Revision: Revisions were made to the current budget to account for the SOR 2.0 grant funding. Also, increases in the 422 Psych Med allocation, increases to the crisis bed allocation, and new federal funds for CARES/COVID Hospital Funds.

Waldsmith motioned, for the committee, to approve the SFY21 Budget Revision as presented. Varian seconded the motion, all in favor, none opposed, the motion carried.

IV. **BOARD BUSINESS**

A. Approval of Proposed SFY22 MHDAS Budget: The proposed budget includes approx. \$225,000 in carryover funds from the FY21 Budget. SOR funding will be decreased substantially from last year's budget. There are also several grants that are not continued into the new fiscal year. Overall, the Board is looking at a reduction of approx. \$269,000 in revenues. The state budget bill has not been passed yet, so there could be revisions still to be made based on final allocations. Since most of the revenue reductions are in grant funding, the corresponding expenses, which is made up of several one-time costs, is also reduced.

Varian motioned to accept the MHDAS SFY22 Proposed Budget as presented. Waldsmith seconded the motion, all in favor, none opposed, the motion carried.

B. Approval of Provider Agency Contracts:

1. Waldsmith motioned for MHDAS Board Executive Director to negotiate a contract with TCN Behavioral Health for adult and children mental health, drug and alcohol services July 1, 2021, to June 30, 2022, as specified through the Budget Application Packet submitted. Total contract not to exceed \$1,650,000.00. Contingent upon MHDAS Board receiving sufficient funding. Sinnott seconded the motion, all in favor, none opposed, the motion carried.
 2. Floyd motioned for MHDAS Board Executive Director to negotiate a contract with Residential Administrators, Inc. for Board owned property management and residential services July 1, 2021, to June 30, 2022, as specified through the Budget Application Packet submitted. Total contract not to exceed \$403,647.00. Contingent upon MHDAS Board receiving sufficient funding. Harvey seconded the motion, all in favor, none opposed, the motion carried.
 3. Varian motioned for MHDAS Board Executive Director to negotiate a contract with Recovery Zone for administration and peer recovery services July 1, 2021, to June 30, 2022, as specified through the Budget Application Proposal submitted. Total contract not to exceed \$195,000.00. Contingent upon MHDAS Board receiving sufficient funding. Waldsmith seconded the motion, all in favor, none opposed, the motion carried.
 4. Waldsmith motioned for MHDAS Board Executive Director to negotiate a contract with Coleman Professional Services for Patient Navigator position at Mary Rutan Hospital, crisis stabilization beds, and Intensive Home-Based Treatment Services (IHBT) July 1, 2021, to June 30, 2022, as specified through the Budget Application Proposal submitted. Total contract not to exceed \$219,268.00. Contingent upon MHDAS Board receiving sufficient funding. Floyd seconded the motion, all in favor, none opposed, the motion carried.
 5. Sinnott motioned for MHDAS Board Executive Director to negotiate a contract with RTC Employment Services for Supportive Employment Services July 1, 2021, to June 30, 2022, as specified through the Budget Application Proposal submitted. Total contract not to exceed \$50,000.00. Contingent upon MHDAS Board receiving sufficient funding. Varian seconded the motion, all in favor, none opposed, the motion carried.
 6. Varian motioned for MHDAS Board Executive Director to negotiate a contract with Renewed Strength Recovery House for Recovery Housing, Peer Supportive Services, and Supportive Employment July 1, 2021, to June 30, 2022, as specified through the Budget Application Proposal submitted. Total contract not to exceed \$22,950.00. Contingent upon MHDAS Board receiving sufficient funding. Harvey seconded the motion, all in favor, none opposed, the motion carried.
- C. Approval of Additional Community Contracts: Scharf reviewed with members new contracts and contracts that will not be continuing into the next fiscal year.

Waldsmith motioned to approve the list of Community Contracts as presented. Sinnott seconded the motion, all in favor, none opposed, the motion carried.

- D. Approval of the Board Meeting Calendar for FY22:

Stetler motioned to accept the MHDAS Board Meeting Calendar as presented. Varian seconded the motion, all in favor, none opposed, the motion carried.

- E. Nomination and Approval of FY22 Board Officers and Committees: Nicholl reviewed current Board membership. Chair Mees recognized the service of outgoing Board members whose terms are expiring June 30, 2021 – Pete Floyd, Ann Vogel, and Joe Torsell. Gwyn Stetler has renewed for a second four-year term starting July 1, 2021. We also have two new members starting July 1 – Chris Marlow and Cheryl Wears. There are still two vacancies representing Champaign Co. needing to be

filled. Mees called for a volunteer or nomination to fill the role of Board Vice-Chair. Stetler volunteered to fill that position.

Waldsmith motioned to approve the SFY22 List of Board Officers and Committees as presented. Sinnott seconded the motion, all in favor, none opposed, the motion carried.

V. EXECUTIVE DIRECTOR REPORT

- A. MOU with Mary Rutan Hospital: Nicholl reviewed with members one adjustment made to the MOU agreement with Mary Rutan Hospital. The MOU was reviewed at the previous Board meeting and members voiced concern that there was no limit set on the funding. Language was added to the agreement that establishes a funding threshold that would trigger a review of the agreement. Nicholl read the added language to members. There were no additional concerns with the agreement.
- B. Levy Committee Updates: Nicholl has been in touch with the Logan Co. Election Board on approval of the ballot language that the Board submitted. At this time, the language has not been submitted to the state from the election board, so no news on this. Materials are being printed and we will be deciding on a design for yard signs at the next meeting. Speaking engagements are being scheduled.
- C. Youth Resiliency Capitol Project w/ Urbana Youth Center: the application to OHMAS for capital funds to help with building renovations, mainly HVAC, was approved for further submission. OHMAS requires a letter of support from the MHDAS Board. Nicholl has prepared the letter and both she and Chair Mees will sign. The Board is also providing match funds of \$10,000.
- D. Forensic Monitoring Role of MHDAS: Ohio Revised Code outlines the responsibility of the ADAMH Board for oversight of forensic patients on conditional release. This is not a new rule; however, our Board has only had one forensic resident in a nursing home for several years. Presently we are anticipating having four forensic residents needing oversight. Sorensen will be taking on the role of forensic monitor. We will be needing a contract with a forensic psychiatrist for consultation and review of risk assessments and release plans. Quarterly meetings will be scheduled to review the cases. TCN will be providing clinical support.
- E. SFY22-23 Strategic Plan for MHDAS Board: Board staff have been meeting with consultant, Jacqui Romer-Sensky to update and revise the strategic plan. Nicholl reviewed the three goals staff established along with the objectives for each goal. Progress toward the objectives and goals will be documented by staff and reviewed with the Board periodically. The Strategic Plan document was emailed to members for review, Nicholl is asking that Board members read through and give any input at the September Board meeting.

VI. AUDIENCE COMMENTS

None presented.

VII. ADJOURNMENT

There being no further business to discuss, Mees called for a motion to adjourn the meeting.

Floyd motioned to adjourn the Board Meeting at 6:47 PM.

*The Board meeting details were posted on website (www.mhdas.org)
Minutes submitted by Terri Steiner.*

Reuben Mees, Chair