

BOARD MEETING
for the
MHDAS Board of Logan & Champaign Counties

Via Web Ex Video Conference on June 2, 2020 at 5:00 PM

MINUTES

Board Members:

Present: Pete Floyd, Angela Haver, Greg Harvey, Reuben Mees, Rebecca Sinnott, Gwyn Stetler (until 6 PM), Steve Terrill, Grant Varian, Ann Vogel, Mary Walker

Absent: Robert Dean, Joe Torsell, Tyler Wolf

Staff: Tammy Nicholl, Adam Sorensen, Terri Steiner, Melissa Thompson, Cecilia Yelton

Others: TCN Staff – Richie Bowling (5:30-6:00p).

The Board meeting was called to order at 5:05 PM by Board Chair Varian. With a quorum present, he proceeded through the agenda.

I. APPROVAL OF AGENDA

Varian reviewed a few changes in order to the agenda.

Floyd moved to approve the agenda as presented. Walker seconded the motion, all in favor, none opposed, the motion carried.

II. REVIEW OF MINUTES

A. Board Meeting February 11, 2020 – After review by members, **Sinnott moved to approve the minutes of the February 11, 2020 Board meeting as presented. Walker seconded the motion, all in favor, none opposed, the motion carried.**

B. Board Special Meeting March 31, 2020 - After review by members, **Mees moved to approve the minutes of the March 31, 2020 Board Special meeting as presented. Floyd seconded the motion, all in favor, none opposed, the motion carried.**

C. Board/BAP Meeting May 12, 2020 - After review by members, **Terrill moved to approve the minutes of the May 12, 2020 Board meeting as presented. Mees seconded the motion, all in favor, none opposed, the motion carried.**

III. COMMITTEE REPORTS

A. PEAC Committee, April 28, 2020: Sorensen gave an overview of the PEAC Committee meeting. Much of the meeting was spent reviewing and scoring the Mini Grant applications submitted to the Board in round two of funding. The total amount of funding approved was \$9,000.00, the list of awards is in the minutes distributed to members in their packets. The last quarter reviews included agency responses to the CoVid 19 regulations. Telehealth setup expansion, and Medicaid rule decisions were an adjustment for TCN; Recovery Zone has had to be very flexible and creative with staying in touch with members during COVID19. Residential Administrators put evictions on hold, but still held tenant hearings. There have been challenges at the Colonial Arms location, these issues are being addressed. The various Coalitions have moved to online meetings to keep in touch and stay active in continuing to carry out strategies for prevention.

B. Finance Committee, April 29, 2020: Thompson presented the Board's quarter three reports. Cash balance at the Champaign Auditor is \$3,168,223. The Board has received 81% of expected revenues and is at 62% in expenses. The Board purchased approximately \$9,000.00 in PPE supplies that were distributed to provider agencies, recovery house sites, and shelters. Agency quarterly financial reviews

were not greatly impacted by COVID. We have had many donations of PPE distributed which has helped off-set some of the financial impact from CoVid 19. TCN has seen a larger impact due to cancellations of appointments and the issues getting the telehealth options set up and consumers' use of the new option. They were reporting a loss of \$382,186. for the North region at the end of the third quarter. Drawdown of Board allocation is at 53% of budget. The contract Addendum addressing the final close out of CCI is still in legal review between TCN and Board's attorneys, we do not have a solid payback number, Thompson estimates it between \$230,000 and 250,000.

Terrill moved to approve the Board Financial Reports for period ending March 31, 2020. Sinnott seconded the motion, all in favor, none opposed, the motion carried.

C. Transfer of Board Funds to Levy Committee: Nicholl proposed to Board members that \$20,000 be transferred to the Levy Committee fund for the upcoming levy renewal campaign in November. There is currently approximately \$12,000 in the Levy fund. Since we are a multiple county board, there are no legal restrictions on the use of local funds for a levy campaign.

Harvey moved to approve the transfer of \$20,000.00 from local funds to the Levy Committee. Floyd seconded the motion, all in favor, none opposed, the motion carried.

D. TCN Current Budget Request: TCN has made a request to the Board for financial assistance in reducing the losses they have incurred in the acquisition of CCI. The amount of equipment upgrades (\$275,756) necessary far exceeded the initial assessments. In addition, the loss of revenue for March and April in productivity due to CoVid 19 is estimated at \$103,690.00 and they are expecting additional losses in May and June of approximately \$100,000.00 to \$140,000.00. TCN's CFO, Bowling joined the Board meeting by phone to answer some of the questions and concerns that Board members had for this request. Bowling explained to Board members that the equipment expenses (275,756) shows in their financial statements as part of the capital line which is depreciated out over a three-year period so currently only a third of this amount shows in the statements. TCN does not lease their IT equipment. Bowling stated that TCN has applied for additional grants and PPP loans that were available, however, the grant amounts are small and do not offset the losses by a substantial amount. It will not be known until probably August if the PPP loan will be forgiven or will need paid back. The amounts will be reflected in the May financials. TCN is in talks with other county Boards in their service areas for additional funding support, but the request for our Board is for our county areas specifically.

After additional discussion by Board members, it was acknowledged that the equipment upgrades were greater than originally anticipated and that the CoVid 19 pandemic reduced service revenues substantially. Also noted was the increase in consumers and services that TCN has delivered prior to COVID. The drawdown of the contract allocation dollars was under budget prior to the pandemic, so it is estimated that they would not have reached the full allocation amount under normal conditions. Thompson recommends allocating the contract amount in full through three quarters (1,350,000.00) plus an additional amount (\$300,000.00) to help cover losses up to \$1,650,000.00.

Mees moved to allocate to TCN Behavioral Health for SFY2020 the amount of 1,650,000.00 for contract expenses. Terrill seconded the motion, all in favor, none opposed, the motion carried.

IV BOARD BUSINESS

A. Approval of SFY 2021 Provider Agency Contracts: The agencies presented their budget proposals to Board members after the May business meeting. Varian called for discussion and any questions from members on those presentations.

1. TCN Behavioral Health

Terrill moved to authorize the MHDAS Board Executive Director to negotiate a contract with TCN Behavioral Health for adult and children mental health, drug and alcohol services July 1, 2020 to June 30, 2021 as specified through the Budget Application Packet submitted.

Total contract not to exceed \$1,650,000.00. Contingent upon MHDAS Board receiving sufficient funding. Haver seconded the motion, all in favor, none opposed, the motion carried.

2. Residential Administrators:

Haver moved to authorize the MHDAS Board Executive Director to negotiate a contract with Residential Administrators, Inc. for Board owned property management and residential services July 1, 2020 to June 30, 2021 as specified through the Budget Application Packet submitted. Total contract not to exceed \$376,047.00. Contingent upon MHDAS Board receiving sufficient funding. Vogel seconded the motion, all in favor, none opposed, the motion carried.

3. Recovery Zone:

Sinnott moved to authorize the MHDAS Board Executive Director to negotiate a contract with Recovery Zone for administration and peer recovery services July 1, 2020 to June 30, 2021 as specified through the Budget Application Proposal submitted. Total contract not to exceed \$200,000.00. Contingent upon MHDAS Board receiving sufficient funding. Floyd seconded the motion, all in favor, none opposed, the motion carried.

4. Community Contracts: Members reviewed the list of proposed community contracts to various agencies.

Floyd moved to authorize the MHDAS Board Executive Director to negotiate contracts with the following Community Service Partners for purposes listed from July 1, 2020 to June 30, 2021 as specified below. Total Community Service Partner contracts not to exceed \$585,117.00 Contingent upon MHDAS Board receiving sufficient funding. (See attached Chart for listed details). Terrill seconded the motion, all in favor, none opposed, the motion carried.

B. Approval of the SFY2020 Amended Board Budget: Thompson presented to members the adjustments necessary for the current Budget. We had a net \$40,000.00 increase in the Grants line due to new and expired grants received in this fiscal year. The \$5,000.00 deficit is additional dollars the Board allocated in February to the Building and Grounds Committee that was not initially budgeted for.

Walker moved to approve the SFY2020 Budget Revision as presented. Vogel seconded the motion, all in favor, none opposed, the motion carried.

C. Approval of the proposed SFY2021 Board Budget: Thompson reviewed the proposed budget with members. We do not have final allocation numbers from the state nor do we know at this time how the Governor's proposed budget cuts will affect county board allocations. This FY21 budget is \$163,321.00 less than FY20.

Haver moved to approve the SFY2021 Board Budget as presented. Floyd seconded the motion, all in favor, none opposed, the motion carried.

D. Approval of SFY2021 proposed Board meeting calendar:

Sinnott moved to approve the SFY2021 Board meeting calendar, Vogel seconded the motion, all in favor, none opposed, the motion carried.

E. Nomination and Approval of SFY2021 Board Officers and Committees: Varian reviewed the nominations of officers for fiscal year 2021 as follows:

Board Chair: Reuben Mees

Treas/Finance Chair: Angela Haver

Board Vice Chair: Mary Walker

PEAC Chair: Steve Terrill

Secretary/Personnel Chair: Rebekah Sinnott

Terrill moved to close nominations and elect the named members as Board Officers for SFY2021. Harvey seconded the motion, all in favor, none opposed, the motion carried.

Terrill and Mees expressed their appreciation and gratitude to Varian for his service as Board Chair over the past few years.

F. Approval of the November Levy Resolution: The levy committee is recommending a .7 mil renewal levy to be placed on the November ballot. This resolution is the first step to get a valuation from the Champaign Co. Auditor for the November ballot language. Varian read off the resolution to members.

Terrill moved to approve the Resolution as presented. Floyd seconded the motion. Roll Call of members as follows:

Varian – Yes	Floyd – Yes	Haver - Yes
Harvey – Yes	Vogel – Yes	Sinnott - Yes
Mees – Yes	Walker – Yes	Terrill – Yes

All in favor, none opposed, the motion carried.

V. EXECUTIVE DIRECTOR REPORT

A. SFY2019 Annual Report: Nicholl reviewed the annual report that has been completed for SFY2019. We will be using this report in future meetings to report on the Board's activities.

Varian expressed his appreciation to Robert Dean for his term of service to the Board (July 1, 2016 to June 30, 2020). Floyd expressed his appreciation for Dean's participation in NAMI's Family to Family Groups and Terrill expressed appreciation for Dean's integrity and commitment. Nicholl also expressed her appreciation for Dean's input as a Board member.

VI. MEDIA HANDOUTS

None

VII. AUDIENCE COMMENTS

None

VIII. ADJOURNMENT

There being no further business to discuss, Board Chair Varian adjourned the meeting at 7:02 PM

*The Board meeting was posted on website (www.mhdas.org) and the Board's Facebook page.
Minutes submitted by Terri Steiner*

Grant Varian, Chair