

**BOARD MEETING**  
For the  
**MHDAS Board of Logan & Champaign Counties**

February 13, 2024, at 5:00 PM

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**MINUTES**

Board Members:

Present: gwyn stetler, Gretchen Lapp, Christie Barns, Angie Haver, Robin Barton, Lisa Vassar, Cheryl Wears, Sara Wright, Elizabeth Hanning-Smith,

Absent: Eric Warrick, Chris Marlow, Rebekah Sinnott

Staff: Adam Sorensen, Cecilia Yelton, Kristy Scharf, Sarah Ferguson, Amy Metz

Other: Tim Cassady Champaign County Commissioner, Mark Yoder Logan County Commissioner, Sharon Thibodeau OMHAS

**I. APPROVAL OF AGENDA**

Chair stetler called the Board meeting to order at 4:58 PM and asked for a motion to approve the agenda.

**Lapp motioned to approve the Agenda as presented. Wright seconded the motion, all in favor, none opposed, the motion carried.**

**II. PRESENTATION**

Board Member Robin Barton gave a heartfelt presentation concerning her loss of a loved one and the difficulties of navigating the system. The purpose of sharing her story was to show how important the work in the behavioral health system is. The board members commended Barton for her bravery in sharing her story.

**III. CO-CHAIR DISCUSSION**

Sorensen discussed that a new co-chair must be nominated and asked the board members if anyone would like to volunteer to fill the role. After some discussion about what the role responsibilities would be, Board Member Lisa Vassar volunteered.

**Hanning-Smith motioned to nominate Lisa Vassar as co-chair. Barton seconded the motion, all in Favor, none opposed, the motion carried.**

**IV. REVIEW OF MINUTES**

Stetler asked members to review the minutes from the November 14, 2023, board meeting and revise or approve them as presented.

**Lapp motioned for approval of the November 14, 2023, board meeting minutes as presented. Hanning-Smith seconded the motion, all in favor, none opposed, the motion carried.**

**V. BOARD SIZE REDUCTION**

Sorensen discussed that on October 3, 2023 the Ohio Revised Code 340.02 was updated. That code states the board is eligible to reduce our board size from fourteen to twelve. Both Logan and Champaign County Commissioners were present and joined in the conversation. Noting that filling the 14<sup>th</sup> roster opening and obtaining quorum is often difficult. Both County Commissioners agreed that the board size reduction would be something they would recommend.

**Vassar motioned to approve the board size reduction from fourteen to twelve. Wears seconded the Motion, all in favor, none opposed, the motion carried.**

**VI. CAPITAL OFFICE REQUEST**

Sorensen presented the OHMAS Capital Office has requested a resolution to withdraw the youth resiliency capital funds of \$750,000 that are earmarked for the Urbana Youth Center. During the November meeting, it was motioned that the Board would not continue to fund the UYC until more questions were answered.

Rep. Barharst has promised the money earmarked for the youth resiliency project would stay in Champaign County. Lapp and Hanning-Smith mentioned they would like further written information about the intent of the capital funds for Champaign County. The Board would also like to hear from the Urbana Youth Center regarding any potential changes made to align practices with the use of public funds. After the last stakeholder meeting, Sorensen has not heard back from the UYC. All Board members received documentation from Jeckering and Associates who are representing Justin Weller and the UYC. The Board would like to have further discussion before making any further decisions. Including a more detailed report on how the funds already given were spent.

## VII. NEW POLICIES

A. Policies. Sorensen presented revisions to 4 of the 5 sections of the policy manual (Administration, Services, Finance, and HIPAA). The updated policies were updated to comply with Culture of Quality standards. Sorensen discussed the need for uniform policies and procedures that clearly state the purpose of the policy, the policy, and the procedure. Sorensen would like to start the COQ accreditation process in 2024. After some discussion with the Board members, it was determined that they would like more time to go over the policies at a meeting in 30 days.

**Lapp made a motioned to reconvene in thirty days with the full board present for an open executive committee meeting for further review. Haver seconded the motion, all in favor, none opposed, the motion carried.**

## VIII. COMMITTEE REPORTS

A. PEAC January 30, 2024: Yelton presented an overview of the agency reviews for the members. **TCN** is now in its third year of being a 988-call center. 1,892 unduplicated clients were served in Q2. The waitlist for services is 4.6 days. Onsite services continue to increase over telehealth. The prevention staff are busy with SOS programming and its expansion in several school districts. **Residential Administrators** clients are continuing to have long lengths of stay in housing. Those indicators suggest the stable housing program is successful. The Rural Outreach Grant has been successfully started. The SOS 3.2 grant served 7 families. Logan County Municipal Prosecutor met with RA and MHDAS on 1/29/2024 to discuss the purchase of properties for minimal cost. **Recovery Zone** Logan County had 7 peer supporters, providing 1,454 hours of certified peer support to approximately 233 people in Q2. Overall peer support has grown by 7 times since 2020. Both sites maintained therapeutic programming and 12-step meetings. Champaign County now has 4 certified peer supports working at the Urbana location. Brenda Phelps, Director of the Champaign County Location, attended the CIT and Peer Support training and is now waiting for her background check to be completed, and then she will be certified. The basement or the old garage has been remodeled and is now a space to hold meetings. Euchore night is something new they are trying that has been successful. There is now a CHORE STORE for household basics. **PASS** is in its second full year in Logan and Champaign Counties. They are now offering therapeutic mentoring to both counties through the Strong Families Safe Communities Grant. They are continuing to work on improving communication about students care who get referred for additional services based on the SASSI (screening for emotional distress and substance abuse) score. **Other News and Coalitions**: **CORE** for both counties are currently in the restructuring process. **SPC**: Yelton presented that the Suicide Prevention Coalition was awarded \$50,000 that will market 988, expand programming, and support ASSIST Training. A new CHIP strategy in Logan County is to create a quarterly behavioral health newsletter that will be dispersed this month. **Hope4Good**: It is now their own 5013C and will be independent from the church. Bob Custer was to take over when he unexpectedly passed away. **CIT**: Ferguson explained that training in December has a record attendance of 22. The training consisted of new de-escalation tactics. Planning for next year has already begun with hopes of having training in January 2025 and offering OPTA credits.

### B. Finance 02/01/2023:

1. Haver reported for the Finance Committee meeting held on February 8, 2024, she referenced that the Board has 6.1 months in reserves. The Boards financial status is in good shape but is down \$500,000 in Q2, due to not receiving real estate taxes. Scharf then presented from the dashboard PASS will be leaving \$75,000 unused funds from their allocation. TCN has spent 62% of its allocation. A budget revision was completed to add grant money that was received. Scharf completed a long-range projection

with reductions for the board to review. A representative from Wellspring attended the finance committee meeting on February 8, 2024, to ask for funding from the board of \$45,000. Sorensen discussed that he would like the ask to be included in BAP proposals in May.

**Hanning-Smith motioned to approve the line transfer of \$8000.00 for building insurance. Lapp seconded the motion, all in favor, none opposed, the motion carried.**

**Barton motioned to approve the supplemental request of \$200,000.00 to grants as presented. Hanning-Smith seconded the motion, all in favor, none opposed, the motion carried.**

**Haver motioned to accept the budget revision as presented. Lapp seconded the motion, all in favor, none opposed, the motion carried.**

**Haver motioned to accept the long-range projection with reductions as presented. Lapp seconded the motion, all in favor, none opposed, the motion carried.**

2. Provider Financials:

*TCN* North shows a net loss of \$23,541. In Q2 and a loss of \$11,152 year to date. This improvement is primarily due to MHDAS funding them \$359,172 more in FY24 than in FY23. Scharf has asked for an explanation as to why the funding line for Logan/Champaign is different from the funding line for the north. TCN has spent 62% of their allocation from MHDAS. *Residential Administrators* financials look strong. They will begin invoicing for the Rural Outreach grant next month. As discussed, invoicing will start monthly to align with other providers. *PASS* finances look good. They have used 33% of their allocation. *Recovery Zone* financials look good. They have hired an IT provider to help with their security on the computers as they were hacked.

3. Audit Update: Scharf reported that she received notice from the state auditor that they plan to start the Audit in the near future.

4. Approval of MRSS and ARPA 2 Grants: Sorensen presented the board with contracts to Coleman Professional Services for the MRSS grant in the amount of \$695,000. and TCN for the ARPA 2 grant in the amount of \$559,250. After some review and discussion over the contracts, both were approved.

**Haver motioned to approve the MRSS contract with Coleman Professional Services as presented. Lapp seconded the motion, all in favor, none opposed, the motion carried.**

**Haver motioned to approve the ARPA 2 contract with TCN as presented. Lapp seconded the motion, all in favor, none opposed, the motion carried.**

C. Executive Committee

1. Executive Director Evaluation: stetler discussed that due to only 5 months on the job in December, the Executive Director's formal evaluation did not take place. Rather, there was a conversation about strategies for improvement of board functioning, including pursuing COQ accreditation.

IX. EXECUTIVE DIRECTOR'S REPORT

A. COQ

1. Sorensen indicated that he is in the process of implementing the changes necessary to align the board with culture of quality standards.

2. 120 Day Notices: Sorensen discussed that any provider that receives a check from the board will now be receiving a 120 day notice, due to the implications of 2 CFR 200 part F and the subsequent state audit processes. All 120 day notices have been sent out with any changes that will be made.

X. **AUDIENCE COMMENTS:** Champaign County Commissioner Tim Cassady discussed that he and the other commissioners in his office had also received a letter from Jeckering and Associates.

XI. **ADJOURNMENT**

There being no further business to discuss,

**Hanning-Smith motioned to adjourn the Board meeting at 7:02 PM. Wright seconded the motion, all in favor, none opposed, the motion carried.**

*Minutes submitted by Amy Metz.*

*gwyn stetler*

[gwyn stetler \(Feb 26, 2024 18:57 EST\)](#)

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gwyn stetler, Chair



# Minutes Board 02.13.24

Final Audit Report

2024-02-26

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