

BOARD MEETING
for the
MHDAS Board of Logan & Champaign Counties

February 11, 2020 5:00 PM

MINUTES

Board Members:

Present: Robert Dean, Pete Floyd, Greg Harvey, Angela Haver, Reuben Mees, Rebekah Sinnott, Ann Vogel, Mary Walker

Absent: Gwyn Stetler, Steve Terrill, Grant Varian

Staff: Tammy Nicholl, Adam Sorensen, Terri Steiner, Melissa Thompson

Others: Jon Brown (RA), Scott Campbell (CSH Bus. Svcs), Nelson Burns (Coleman), Lori Strobl, Tom Otto, Chris Pinkelman, Rachel O'Diam (TCN)

The Board meeting was called to order at 5:00 PM by Board Vice Chair Mees. With a quorum present, he proceeded through the agenda.

I. APPROVAL OF AGENDA

Dean motioned to accept the Agenda as presented. Sinnott seconded the motion, all in favor, none opposed, the motion carried.

II. PRESENTATION BY TCN BEHAVIORAL SERVICES

Board members were given a general overview of crisis services provided by TCN and what the agency would like to develop in our communities. Examples of various types of crisis calls were given and how the agency would respond to those calls. The crisis hotline number of 1-800-224-0422 which has been in use and well known in our communities is now managed by TCN, there have been issues with rolling this number over to TCN's hotline number of 937-376-8701. The issues have not been able to be resolved yet. The presentation concluded with a short question and answer time.

III. REVIEW OF MINUTES

The minutes from the November 12, 2019 Board meeting were reviewed.

Floyd motioned to accept the Minutes of the November 12, 2019 Board meeting as presented. Vogel seconded the motion. All in favor, none opposed, the motion carried.

IV. COMMITTEE REPORTS

A. Executive, December 3, 2019 – Walker reviewed with members the minutes from the Executive Committee meeting. Nicholl's annual evaluation was reviewed. Updates to the Board's 2019 Strategic Plan were discussed, also forming a levy committee.

B. Building & Grounds, January 14, 2020 – Harvey reviewed with members the minutes from the Building & Grounds Committee meeting. Members did a walk around of the 1521 location and discussed recommendations for improvements within the current budget. Outside lighting in the parking lot was discussed.

- C. *PEAC, January 28, 2020* – Mees reviewed with members the minutes from the PEAC Committee meeting. The Board conducted a community survey on TCN from various referral sources, the results were shared in the Board packet. Overall, it was positive with some feedback on improvements. The second quarter reports from the contract agencies were reviewed and discussed, no concerning issues. Community coalition work was shared by Logwood with members. Updates on the first round of mini grant awards was shared by Sorensen with the committee.
- D. *Finance, January 29, 2020* – Thompson reviewed the minutes of the Finance Committee with Board members. The annual audit with the state has finally started, auditors were onsite today reviewing information. Indications are that this is proceeding smoothly.
- a. *Board Financial Statements* - Balance sheet shows a total cash balance of all accounts at the county auditor's office of \$2,708,764 – of this amount, \$50,000 is for capital improvements and \$44,342 are donations to the Board. Revenues are currently at 49% of budget and expenses are at 43% of budget. TCN is projecting a cash return of approximately \$200,000 to the Board when the closeout for CCI is complete.
 - b. *Line Transfers* – Thompson reviewed the line transfers included in the packet with members.
 - c. *Agency Financials* – Thompson reviewed agency reports with members. There were no concerns noted, all agencies are on track.

Floyd motioned to accept the Board Financials as presented. Sinnott seconded the motion. All in favor, none opposed, the motion carried.

Haver motioned to accept the Line Transfers as presented. Walker seconded the motion. All in favor, none opposed, the motion carried.

V. PRESENTATION FROM COLEMAN PROFESSIONAL SERVICES

Nelson Burns, CEO of Coleman Professional Services presented to the Board a proposal to provide a Behavioral Health Care Navigator to serve as a warm handoff from Mary Rutan Hospital to the community. Coleman has recently contracted with MRH to provide 24/7 on-call and onsite crisis services. The Care Navigator would connect people seen mainly in the hospital ED to community services with the goal of reducing repeat visits to the ED for behavioral health issues. Coleman is requesting funding from the Board to support the Care Navigator position; 16-month funding totaling \$118,173. Impact to the current FY2020 Budget is approximately \$29,500. Impact to the FY2021 budget will be approximately \$85,000.

VI. PERSONNEL MATTERS & 2020 BUDGET REVISIONS

- A. Nicholl updated the Board on the recent resignation of Logwood, she has accepted a position with the Madison Champaign ESC, located at Graham Schools. Her final day with the Board was January 31, 2020. Her vacation payout was approximately \$6,000. Interviews started this week to fill the position.
- B. Sorensen is enrolling in a Ph.D. program through Franklin University and is requesting tuition assistance per Board policy 224. He is estimating 2-3 years for completion of the program. Policy stipulates that the employee must remain at the Board for one year of every year of assistance. He will start with the fall semester so the current fiscal year budget will not be affected, an impact of \$15,000 to \$20,000 to the FY2021 budget is anticipated and will be included when presented to the Board in June.

- C. Residential Administrators is applying for a state grant to assist with the completion of the renovations/improvement at the Peak of Ohio apartments (formerly Colonial Arms). The grant is through the Ohio Development Service Agency and will be submitted by the Logan Co. Commissioners. RA is asking the Board for funding to cover the administrative fees of \$25,000. This would be included in the 2021 Budget.
- D. Nicholl is looking for volunteers to serve on the Levy Committee for the Board's renewal levy on the ballot in November. She is open to any input from members.
- E. 2020 Budget Revisions – due to new grants received and the \$5,000 appropriation to the Building and Grounds Committee approved by the Board at the November meeting, the current budget needs revised from 3.7 mil to 4.2 mil. In addition to this revision, the Board needs to consider the proposals made at tonight's meeting. With the additional funding requests, the projected five-year budget forecast is still within Board guidelines for reserve funds.

Sinnott motioned to approve the proposed FY2020 Budget Revision with the following additional funding requests:

\$29,500 to cover the Care Navigator position proposed by Coleman

\$25,000 to cover the inside drywall repair at 1521 N. Detroit St. Bldg.

\$17,000 to cover a request from Union Station towards the summer program.

Harvey seconded the motion. All in favor, none opposed, the motion carried.

VII. FYI

Mees pointed out the informational handouts included in the packets.

VIII. AUDIENCE COMMENTS

No audience comments

IX. ADJOURNMENT

With no further business to discuss, Vogel motioned to adjourn the Board meeting, Walker seconded the motion, all in favor, none opposed, the meeting was adjourned at 6:30 PM

Minutes submitted by: Terri Steiner

Grant Varian, Chair

Upcoming Meetings:

<i>Building & Grounds Committee</i>	<i>April 14, 2020 @ 4:00 pm</i>
<i>PEAC Committee</i>	<i>April 28, 2020 @ 4:30 pm</i>
<i>Finance Committee</i>	<i>April 29, 2020 @ 7:30 am</i>
<i>Board/BAP Meeting</i>	<i>May 12, 2020 @ 5:00 pm</i>
<i>Board Meeting</i>	<i>June 2, 2020 @ 5:00 PM</i>