

BOARD MEETING & TRAINING
for the
MHDAS Board of Logan & Champaign Counties
February 10, 2015 ❖ 5:00 PM

MINUTES

Present:

Board Members: Doug Chamberlain, Bill Dreger, Jim Ellington, Bill Heitman, Christian Morris, Judy Page, Randy Purdy, Carlene Sands, Warren Stevens, and Grant Varian

Staff: David Higgins, Tammy Nicholl, Molly Smith, and Terri Steiner

Community: Jon Brown – R.A., Pete Floyd – L/C NAMI, from CCI: Jeannie Dempster, Doug Steiner, Ruby Horner, Andy Hershberger, Andy Smith, and Martha O'Connor

Guests: Cheri Walter, Fonda Freeman - OACBHA

Absent: Scot Johnson, Virginia Shaffner, Ann Vogel

Board Chair Judy Page called the meeting to order at 5:00 PM, noting that there was a quorum present, and proceeded through the Agenda.

I. APPROVAL OF AGENDA

The agenda was reviewed **and Purdy made a motion to accept the Agenda as presented, Morris seconded the motion. All in favor, none opposed, the motion carried.**

II. BOARD TRAINING

Cheri Walter, CEO of the Ohio Assoc. of Behavioral Healthcare Authorities, gave a 90 minute presentation to Board members. The first section focused on the state of Ohio's Community Behavioral Health System Funding. Cheri gave an overview of how funding has changed over the past few years and reviewed items in the proposed SFY 16-17 budget for the Ohio Mental Health and Addiction Services. She also reviewed the proposed FFY2016 Budget for SAMHSA and OACBHA's SFY 2016-2017 Budget Platform. The final segment of her presentation was on "Recovery is Beautiful"; OACBHA's Blueprint for Ohio's Community Mental Health and Addiction System – a five year plan for moving Ohio toward a Recovery-Oriented System of Care (ROSC).

III. REVIEW /APPROVAL OF MINUTES

The minutes for the November 11, 2014 Board meeting were reviewed. There being no changes to the minutes, **Morris made a motion to approve the November 11, 2014 Board Meeting Minutes as presented. Chamberlain seconded the motion, all in favor, none opposed, the motion carried.**

IV. COMMITTEE REPORTS

A. Executive Committee: Page presented the report for the committee that met on December 9, 2014 to review the performance evaluation of Exec. Director Higgins. The Board continues to be very satisfied with the job Higgins is doing and recommended a 3% cost of living increase. **Morris made a motion for the Board to accept the committee's recommendation and grant a 3% cost of living increase to Higgins. Varian seconded the motion, all in favor, none opposed. The motion carried.**

Higgins presented to the Board his approval of 3% cost of living increases to the Board staff, and a monthly increase of \$150.00 to the contract of Keelsra Business Services for financial consultation. Jon Brown of Residential Administrators was granted \$6,500 in developer fees for the work he has accomplished with the numerous housing grants and projects.

Purdy made a motion to approve the report of the Executive Committee. Stevens seconded the motion, all in favor, none opposed, the motion carried.

B. PEAC Committee: Dreger presented the report for the committee that met on January 20, 2015. CCI's implementation of their new EHR software has been bumpy, but they are working out the bugs and the staff is utilizing the system. Dempster provided an update that they have set up a consultation with an IT expert to resolve the remaining issues. Residential Administrators have been very busy with the multiple renovations we have going on with the housing units. Everything is on schedule. The Board is satisfied with the work Wellspring is providing in the community. Recovery Zone continues to become more structured and formalized. We may have to look at the building capacity in Champaign Co. for RZ. The Mini Grant committee met and awarded several applications in both Champaign and Logan Co. A complete listing is in the Board packets and newspaper articles were published in both counties with the results. Other community partnerships are going smoothly.

Morris made a motion to approve the report of the PEAC Committee. Purdy seconded the motion, all in favor, none opposed, the motion carried.

C. Finance Committee: Heitman presented the report for the committee that met on January 27, 2015. The reports for the MHDAS Board and all the contract agencies show that everyone is on track with their budgets for this point in time with no major issues. The audit for the MHDAS Board is still ongoing and we are waiting on the final report from the state auditors.

V. **BOARD BUSINESS**

Three budget line transfers were presented to the Board for approval:

1. Transfer of \$92.50 from the Grant line (409.50) to the Insurance line (408.00) to cover an increase in the annual premium.
2. Transfer of \$2,500.00 from the Grant line (409.50) to the Telephone line (408.03) to cover increases in telephone and cell phone reimbursement expenses.
3. Transfer of \$5000.00 from the Grant line (409.50) to the Professional Svcs. line (406.01) to cover expenses involving inspections and appraisals required for the housing projects.

Chamberlain made a motion to approve the presented transfers and for the MHDAS Board to give the Executive Director, the Director of Service Systems, and the Director of Business Operations, the authority to approve county transfers and supplemental transfers. All finalized forms will be reviewed at the subsequent finance committee meeting and included in the board packets. Varian seconded the motion, all in favor, none opposed, the motion carried.

The Board has received an application for funding from Renewed Strength Recovery House located on Kennard Kingscreek Road in Champaign Co. The house is operated by a local pastor, Mark Hackworth, and his wife and supported by their church. The program started in 1991 and provides male substance abusers coming out of jail or prison with the opportunity to have a second start in life. Residents have the opportunity to learn many skills including welding, automotive, appliance repair, budgeting, computer, and everyday life skills. They are able to show successful outcomes for the persons served so far who have all been released from Tri-Co. Jail. They are asking for funding assistance needed to renovate and expand to improve their buildings. Page would like to request that the Board be given reports on the program's outcomes.

Varian made a motion that the Board grants the funding request of \$7,637.00 to Renewed Strength Recovery House. Heitman seconded the motion, all in favor, none opposed, the motion carried.

VI. EXECUTIVE DIRECTOR'S REPORT

A. Housing Projects: current projects are on schedule.

B. Higgins reported to the Board that one of the construction companies working on the renovation projects brought him a Christmas gift of a box of Omaha Steaks. Since he is not allowed to accept gifts, Higgins informed the giver that he would pass it on to Logan Co. Recovery Zone.

VII. FYI

OACBHA and media handouts were included with the Board packets

VIII. AUDIENCE COMMENTS

There were no audience comments.

IX. ADJOURNMENT

There being no further business to discuss, **Dreger made a motion to adjourn the Board meeting at 7:05 PM. Purdy seconded the motion, all in favor, none opposed, the motion carried.**

Minutes submitted by: Terri Steiner

Judy Page, Chair

Upcoming Meetings:

Personnel Committee: March 10, 2015

PEAC Committee: April 21, 2015

Finance Committee: April 28, 2015

Board Meeting/BAP Presentations: May 12, 2015

Board Meeting: June 9, 2015