

BOARD MEETING
For the
MHDAS Board of Logan & Champaign Counties

MS Teams online meeting February 9, 2021 at 5:00 PM

MINUTES

Board Members:

Present: Pete Floyd, Greg Harvey, Angela Haver, Reuben Mees, Rebecca Sinnott, Gywn Stetler, Steve Terrill, Joe Torsell, Grant Varian, Paul Waldsmith

Absent: Ann Vogel, Mary Walker, Tyler Wolf

Staff: Tammy Nicholl, Adam Sorensen, Terri Steiner, Melissa Thompson, Cecilia Yelton

Others: Tara Bair (CEO, CHWP), Richie Bowling (CFO, TCN) Jon Brown (Dir. RA)

The Board meeting was called to order at 5:03 PM by Board Chair Mees. Roll Call was called for attendance.

I. APPROVAL OF AGENDA

Chair Mees reviewed two additions to the Agenda – a vote on a Levy Resolution in the New Business section and the addition of Executive Session after the Audience Comments.

Waldsmith motioned for approval of the Agenda with the additions. Haver seconded the motion, all in favor, none opposed, the motion carried.

II. DISCUSSION

Mees introduced Tara Bair, CEO for Community Health and Wellness Partners. Bair had expressed concerns to the Board around community service needs and was invited to discuss these concerns with the full Board. Bair thanked the Board for the opportunity to share. Bair expressed concern that the community behavioral health needs exceed the capacity for services that we currently have, even with both CHWP and TCN providing services. Preventative care and inpatient care are two areas where we could increase availability of services. Access to care, including transportation needs, is another barrier to services. Bair proposes that options for additional service providers needs to be explored more fully to understand what is available and if Board funding support would be necessary – maybe there are interested providers that would not need Board funds. Varian shared the struggles the hospital has been through with increasing services and recruitment of providers. This is a complicated discussion that involves a lot of strategic planning and analysis with the larger community of healthcare providers all taking part. Bair encouraged creativity and thinking outside of the box; more partnerships and collaborations within the larger community to accomplish shared goals. Mees thanked Bair for taking the time to attend the Board meeting and share her concern and ideas. Nicholl will initiate a larger follow up meeting with all behavioral health providers in the coming months.

III. APPROVAL OF MINUTES

Mees called for review and approval of the November 10, 2021 Board Meeting Minutes.

Waldsmith motioned to approve the minutes of the November 10, 2021 Board meeting as presented. Stetler seconded the motion, all in favor, none opposed, the motion carried.

IV. COMMITTEE REPORTS

A. Executive Committee – Mees reviewed the December 1, 2020 committee meeting with members. Nicholl’s annual evaluation was reviewed and discussed. The evaluation was very positive and the committee recommended an increase in Nicholl’s annual salary. The amount of the increase was referred to the Finance Committee for review within the budget.

- B. Building & Grounds Committee – Harvey reviewed the January 19, 2021 committee meeting with members. The exterior doors at the 1521 N. Detroit St. TCN office need repairs. Estimates for the repairs are being obtained. Champaign RZ site is close to capacity at their current location, it is not a need at this time; we will revisit this later this year. Logan Co. RZ site needs major work in the parking lot area due to flooding issues. There may be funding opportunities through the Logan Co. Commissioners’ CHIP projects so it was agreed to explore that funding option. Tree removal and installation of a flagpole at the 1521 N. Detroit St. office building will be slated for discussion in the spring/summer.
- C. PEAC Committee - Terrill reviewed the January 26, 2021 committee meeting with members highlighting the service activities of the contract agencies. TCN has started a partial hospitalization program for adult SUD consumers. Telehealth options continue to be available. Residential Administrators have completed the driveway and fence upgrades at the Peak of Ohio Apt. complex. They are initiating some policy changes requested by the property insurance company. Recovery Zone in both counties are providing peer support and supported employment services. There has been a change in leadership at the Champaign site; Lisa Brandel has resigned due to health issues and Rose Trydle will be assuming those responsibilities. The Suicide Prevention Coalition has been active in securing grant funding to support implementation of programs including community screening tools and Kognito programs in both county school districts. A new Faith Coalition has formed in Champaign Co. SOR funding will provide for a Coordinator position based out of the Nazarene Church in Urbana. The same initiative is starting up in Logan Co. but is not as far along as Champaign as of now. This fiscal year’s Mini Grant cycle will be advertised this month for application submissions.
- D. Finance Committee – Waldsmith reviewed the January 27, 2021 committee meeting. As of the end of the second quarter (12/30) the Board shows a cash balance of \$2,801,781. Income is at 53% to budget and expenses are at 44% to budget.

Waldsmith, for the Finance Committee, motioned for approval of the MHDAS Board Financial statements as presented. Varian seconded the motion, all in favor, none opposed, the motion carried.

Thompson reviewed the need for the year end supplemental transfer of funds from Board reserves to cover the previously approved TCN contract payout and to cover miscellaneous year-end expenses.

Waldsmith, for the Finance Committee, motioned for approval of the Supplemental Transfer as presented. Floyd seconded the motion, all in favor, none opposed, the motion carried.

Thompson reviewed the line transfers moving funds between approved budget lines to cover expenses.

Varian, for the Finance Committee, motioned for approval of the Line Transfers as presented. Sinnott seconded the motion, all in favor, none opposed, the motion carried.

Due to the award of the SOR 2.0 grant funds and the receipt of four other smaller grants, the Board’s SFY21 Budget needed a revision. Thompson reviewed the needed adjustments to the Budget lines.

Waldsmith, for the Finance Committee, motioned for approval of the MHDAS SFY21 Budget revisions as presented. Varian seconded the motion, all in favor, none opposed, the motion carried.

The final audit report for fiscal year 2020 was received from the Auditor of State, there were no findings from the auditors. There were a couple recommendations given in the Management Letter

relating to policies that have already been implemented. A link to the full audit report was previously emailed out to Board members.

Agency second quarter reviews reflected no concerns with the budget reports submitted to the Board. TCN is underspent on their contract, this will be monitored for the remainder of the fiscal year.

V. *NEW BUSINESS/DIRECTOR'S REPORT*

- A. Policy Updates – one of the audit recommendations was updates to the procurement policies related to the receipt and management of federal funds. The Board's attorney drafted the policies based on statute. Policies needing reviewed and approved are:

POL 451 CFR Procurement Policy

POL 452 CFR Cost Principles

POL 453 CFR Internal Controls

POL 454 CFR Sub Recipient Monitoring

Varian motioned to approve POL(s) 451, 452, 453, 454 for management of federal funds. Haver seconded the motion, all in favor, none opposed, the motion carried.

- B. Changes to the BAP process – Nicholl discussed with Board members the need to restructure the format of the May meeting where agencies present their proposals requesting Board funding. With the new influx of federal funds and multiple agencies applying for the funding, Nicholl would like to see awards of \$50,000 or more make presentations to the Board so there is clear understanding of where and how the funds are being utilized in our communities.
- C. SOR 2.0 Grant Award – Nicholl reviewed the list of the agencies receiving funds from the recent SOR award with members.
- D. Review of Community Plan – Nicholl reviewed the submitted community plan with Board members. Local system priorities identified by the Board in addition to the OHMAS required priorities were covered in the discussion.
- E. Levy Updates – Nicholl discussed with members the options available for levy filing in the November 2021 general election. Being a multi-county Board, we have the option of filing ourselves for a 5-year renewal or replacement levy. Another option is the have the County Commissioners file for us which would give us the option for a 10-year renewal or replacement levy. The Board's attorney recommends the Board file the resolution and ask for the 5-year renewal or replacement since that more closely matches the ballot language in 2016.

Varian motioned that the MHDAS Board approve a motion to seek a 5 year "replacement" of the current .7 mil levy on the November 2021 ballot in the Board's service district of Logan and Champaign Counties. In consultation with Board's legal counsel, Christina Shaynak-Diaz, the Board staff will complete and file appropriate levy documents with the appropriate language at the designated time. Floyd seconded the motion, all in favor, none opposed, the motion carried.

Varian then read to members Resolution # 1 – Resolution of Necessity to Levy a Tax in Excess of the Ten-Mill Limitation.

Varian motioned for the adoption of the Resolution of Necessity to Levy a Tax in Excess of the Ten-Mill Limitation (L2021-01). Floyd seconded the motion. Roll Call: R. Mees – Yes, P. Waldsmith – Yes, R. Sinnott – Yes, S. Terrill – Yes, A. Haver – Yes, G. Harvey – Yes, G. Varian – Yes, G. Stetler – Yes, P. Floyd – Yes, J. Torsell – Yes. All in favor, none opposed, the motion carried.

VI AUDIENCE COMMENTS

There were no comments presented

VII. EXECUTIVE SESSION

Mees called for the Board to enter into Executive Session at 7:08 PM for the purpose of discussing personnel issues. Sinnott motioned to enter Executive Session, Waldsmith seconded the motion, all in favor, none opposed, the motion carried.

Terrill motioned for the Board to exit Executive Session at 7:18 PM. Varian seconded the motion, all in favor, none opposed, the motion carried.

Stetler motioned for approval of a 2% increase in the Executive Director's annual salary, retroactive to 01/01/2021, and a one time performance bonus of \$1,500.00. Varian seconded the motion, all in favor, none opposed, the motion carried.

Sinnott motioned for the Board to re-enter Executive Session at 7:24 PM for the purpose of discussing additional personnel issues. Waldsmith seconded the motion, all in favor, none opposed, the motion carried.

Waldmith motioned for the Board to exit Executive Session at 7:42 PM. Terrill seconded the motion, all in favor, none opposed, the motion carried.

No further action was taken by the Board.

VIII. ADJOURNMENT

There being no further business to discuss; Mees called for a motion to adjourn the meeting.

Floyd entered a motion to adjourn the Board meeting at 7:45 PM

The Board meeting was posted on website (www.mhdas.org)

Minutes submitted by Terri Steiner

Reuben Mees, Chair