

**Board Meeting Minutes**  
**MHDAS Board of Logan and Champaign Counties**  
**August 16, 2022 @ 5:00pm**

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Board Members:

Present: Gwyn Stetler, Angela Haver, Cheryl Wears, Sara Wright, Rebecca Sinnott, Paul Waldsmith, Chris Marlow, Gretchen Lapp, Christina Barns, Eric Warrick

Absent: Steve Terrill, Reuben Mees

Staff: Tammy Nicholl, Adam Sorensen, Cecilia Yelton, Kristy Scharf, Amy Metz

- I. **Welcome** – Stetler welcomed everyone to the meeting and asked each member/staff to introduce themselves and share their “WHY” for being a member of the MHDAS Board.
- II. **Swearing In**  
Shelley Harmon swore in new Board Member Gretchen Lapp and renewed term for Board Members Angela Haver and Rebecca Sinnott.
- III. **Approval of Agenda**  
Chair Stetler called the meeting to order at 5:07, noting that there was a quorum and called the meeting to order. After discussion Chair Stetler called for a motion to approve the agenda.

**Sinnott motioned to approve the agenda as presented. Waldsmith seconded the motion, all in favor, none opposed, the motion carried.**

- IV. **Review of Minutes**
  - A. Review of the minutes from June 21<sup>st</sup>, 2022 Board Meeting. Stetler called for review.

**Barns motioned for approval of the minutes from the June 21<sup>st</sup>, 2022 Board Meeting as presented. Wright seconded the motion, all in favor, none opposed, the motion carried.**

- V. **Committee Reports**
  - A. **Building & Grounds, Cancelled**  
Although the meeting was cancelled, Waldsmith noted that there is need for new members on the committee. Nicholl noted that the front doors for TCN’s entrance at 1521 N. Detroit St. offices will be replaced Friday August19th, 2022. This was discussed at the June 21<sup>st</sup>, 2022 Board Meeting.
  - B. **PEAC, August 2<sup>nd</sup>, 2022**

Sorensen presented for the committee. This meeting was also cancelled due to not having quorum. Sorensen went over the highlights of each provider. TCN has had 790 clients in the walk-in clinic this year. The Russells Point office has more than doubled the number of clients served. The West Liberty office has added another day to their MAT services. PASS has added a full-time position filling the roles they need. Residential Administrators has served 82 household in the last quarter. They did have to evict one client due to disregard of the rules in the apartment. They continue to serve 6 families through the SOR grant. Recovery Zone continues to provide peer support to approximately 210 people over the fiscal year. They continue to be an integral part of the recovery process. There is a Recovery Event happening on September 17<sup>th</sup> at Oldfield Beach, Lakeview. Coleman Health Services has hired a new staff member, Olivia Meyers who assists with patient follow ups after psychiatric hospitalizations from the MRH ED or those sent home with a safety plan. Coleman's mobile response team in the Allen/Auglaize/Hardin Board area has seen an increase in kids in crisis. RTC is continuing to do great work with Brandi Kinchen providing supported employment. Renewed Strength is actively working on the Level 2 certification with OMHAS. They are getting a new roof due to a tornado related insurance claim.

Nicholl presented for Logan County CORE Coalition. Groups with the strategy teams are still not meeting much between the quarterly meetings since COVID. Should see that pick up now. There is continued commitment to continue the work. Yelton noted the upcoming 5K for Suicide Awareness sponsored by the Suicide Prevention Coalition.

### **C. Finance, August 3<sup>rd</sup>, 2022**

#### **1. Board Financials**

Warrick and Scharf presented for the group. Scharf presented that the Balance Sheet is drafts and not final. There was a question regarding the salaries line in the Finance Committee meeting. The salaries of \$526,902.00 included the OPERS and Medicare, thus being overbudgeted. This will be corrected in SFY23.

#### **2. Line Transfers/Supplementals**

Scharf presented the first line transfer of \$3,000.00 is for the payout of vacation time for Terri Steiner, who resigned effective 6-10-22.

**Sinnott motioned to accept the line transfer as mentioned, Waldsmith seconded the motion, all in favor, none opposed, the motion carries.**

Scharf presented that the remaining line transfers were to make line corrections in the county budget - CFY vs. Board budget – SFY.

**Waldsmith motioned to accept the line transfers as presented, Sinnott seconded the motion, all in favor, none opposed, the motion carried.**

### 3. Provider Financials

#### a. TCN

Warrick and Scharf presented for the Committee. Warrick stated that TCN is requesting the remaining \$311,538 in SFY22 allocation funds. Their request included:

- \$33,317 for MAT services where slots were not filled
- \$50,000 for support of operations at Soteria House (domestic violence shelter)
- \$156,249 for Youth Psychiatry costs over reimbursement levels
- \$71,972 for Admin overhead not covered in grants

There was lengthy discussion for the requests and what additional questions Board members and staff still have. Waldsmith suggested approval of funding for the Soteria House of \$50,000. The remaining requests would be considered after gathering more information from TCN. Haver mentioned that she would not be opposed to having a special meeting before the November meeting to approve additional funding if more information is gathered.

**Waldsmith motioned to approve \$50,000.00 request for the Soteria House, Barns seconded the motion, all in favor, none opposed, the motion carried.**

#### b. RTC

Nicholl presented that Brandi Kinchen is doing a great job. Several years back we cut their contract from \$60,000 to \$50,000 .00 with due to OMHAS funding cuts. This year as a way to help put them back to their original contract amount and we added contracts for SOR 2.0 and ATP funding. We have noted in the last quarter that their billing to the SOR 2.0 and ATP contracts has significantly increased 3-4x the amount while services remain the same. Scharf presented that billing has gone from \$600/mo. to \$6000/mo. This is predominantly in ATP funds. Nicholl and Scharf are meeting with admin staff from RTC to work through the invoices and determine if there has been an overpayment.

#### c. Renewed Strength Recovery House

Scharf noted that she is asking Renewed Strength for an audit by September 30,2022 to get additional SOR funds. The audit will cover October 1, 2020 thru July 31,2022.

### 4. Credit Card Rewards Update

Nicholl shared that as required in the Credit Card Policy we to provide an update of the reward points and usage. There were \$1,200 in credit card rewards used for the purchase of new office furniture this past quarter. A new conference table and chairs, as well as reception area furniture were purchased. With the use of the rewards the total cost was under \$3,000.

**VI. Board Business**

**A. Capital Projects**

Nicholl presented that Residential Administrators is asking to use carryover funds in the amount of \$68,441.84 for renovations to the East Columbus and \$19,634.62 for Park Street properties. These funds could be doubled as match for an OMHAS capitol request. There are several renovations needed at the 402/404 E. Columbus property and this will not cover all of them but could make a significant impact without costing the Board any additional funds.

The Urbana Youth Center will not be able to fully complete phase I and phase II if their expansion project. They will complete Phase I and will complete the outer shell of Phase II but will leave the interior of this wing unfinished until additional dollars can be accessed. This is due to the increase in costs for materials for the project and their needing to raise additional dollars for match of the full project.

**B. Movement of MHDAS Levy Funds**

The Levy Fund has been moved to the auditor's office and is on its own line, \$15,662.12 in the Board's budget. The Logan County Election Board raised concerns about liability should questions come from the community about the use of the dollars and not having reports with the Election Board. After many consultations, Nicholl with local leaders and our Board legal counsel, felt it was a safe decision to move the funds as they are now able to be tracked with annual audits of the Board funds and reporting can still be made to the Election Board for the sake of local relationships.

**VII. Executive Director's Report**

**A. OACHBHA/OMHAS Updates**

Nicholl shared again a handout on the proposed changes to Ohio Revised Code 340 that outlines the role of ADAMH boards in the community. She encouraged Board members to read over those recommendations and stay tuned for any updates in formal action in legislation.

**B. CHWP School Positions**

Nicholl presented that with Community Health & Wellness increase in school based services we will need to continue to define the roles for our different staff providing services in the schools. Indian Lake is choosing to hold off on adding the School Navigator position this year until they see the impact of CHWP services. Nicholl has made contact with Bellefontaine City Schools and will be meeting with them to see the program expand into Logan County this year.

**C. Contract for MHDAS Policy Revisions**

Nicholl presented that after working on the Board policies and not making the progress she hoped to complete revisions and consolidations she would like the Board to consider allowing a contract with a consultant to do the policy revision work. She

shared that in discussion with other Boards many of them do contract for development and revision of Board policies. She has a consultant recommended by another Board Director that she would like to work out a contract with. Nicholl anticipates it will be in the range of \$1800-\$2500 to complete.

**Sinnott motioned that Nicholl be allowed to contract for Personnel policies be revised by an outside source with a cap of \$2,500. Waldsmith seconded the motion, all in favor, none opposed, the motion carried.**

**D. Student Internship w/Adam**

Sorenson presented that he started this week work with an intern to focus on the law enforcement response to crisis in the communities. She will begin by riding with officers from all 11 units in both counties and make observations of current practices, needs and outcomes.

**VIII. Audience Comments**

**IX. Adjournment**

**Sinnott motioned for adjournment at 6:28pm. Waldsmith seconded the motion, all in favor, none opposed, the motion carried.**

  
gwynstetler (Sep 1, 2022 11:19 EDT)

Sep 1, 2022

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**Gwyn Stetler**  
**Board Chair**