

**BOARD MEETING**  
for the  
MHDAS Board of Logan & Champaign Counties  
September 9, 2014 5:30 PM

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**MINUTES**

Present:

Board Members: Bill Dreger, Jim Ellington, Bill Heitman, Scot Johnson, Judy Page, Warren Stevens, Grant Varian

Staff: David Higgins, Tammy Nicholl

Community: Jon Brown, Residential Administrators

Absent:

Doug Chamberlain, Christian Morris, Randy Purdy, Carlene Sands, Virginia Shaffner, Ann Vogel

Board Chair Judy Page called the meeting to order at 5:30 PM, noting that there was a quorum present, and proceeded through the Agenda.

**I. APPROVAL OF AGENDA**

Page called for a motion to approve the meeting agenda;

**Dreger made the motion to approve the meeting agenda as presented.** Varian seconded, all in favor, none opposed. The motion carried.

**II. APPROVAL OF JUNE 10, 2014 MEETING MINUTES**

Page asked for review and approval of the June Board meeting minutes;

**Varian made the motion to approve the minutes of the June 10, 2014 Board meeting as presented.** Dreger seconded the motion, all in favor, none opposed. The motion carried.

**III. MEMBERSHIP**

Scot Johnson was re-appointed for a second four year term to the Board by the Ohio Department of Mental Health and Addiction Services. The appointment is effective July 1, 2014 to June 30, 2018.

**IV. COMMITTEE REPORTS**

**A. PEAC Committee** – Dreger presented the report from the committee, noting the staff changes at Consolidated Care; Jeannie Dempster has been appointed President and Denise Casto has been hired as Finance Director. CCI has informed the Board of its intent to discontinue the lease at 1521 N. Detroit St. contingent on finding adequate office space in Logan Co. The Board will then have to make a decision on use of the building.

Jon Brown, RA Inc., updated the Board on the status of various grant applications that are pending. Recovery Housing is now being mandated by the State so the Board has applied for capitol project funds as well as RA Inc's grant applications. The goal is to have three types of recovery housing; a family unit, a unit for males, and a unit for females located in the two county area.

Wellspring continues to struggle to identify and serve indigent clients. The ECMH consultation and FAST program in the schools are both doing very well.

Recovery Zone continues to grow in both counties. They went over budget last fiscal year due to higher costs than anticipated. The Board is working with them on a corrective action plan to stay on budget.

**Johnson made a motion to approve the PEAC Committee report. Stevens seconded the motion, all in favor, none opposed. The motion carried.**

**B. Finance Committee** – Heitman presented the report from the committee. The Board’s fiscal year ended June 30, 2014, revenues stand at 124 % of budget and expenses are at 104 %. Impacting revenues was receipt of a housing grant reimbursement from the previous fiscal year and receipt of levy dollars are higher than initial projections. At the time of the committee meeting the Board was still reconciling year end accounts payable with CCI, however, overall they did not earn all the dollars budgeted to them even though they have made good improvements in this area . Administrative and community service expenses were on budget. For the SFY 15 budget year The Board is deficit budgeting.

CCI showed a net income in the fourth quarter, but reported a loss for the fiscal year. Medicaid was over budget due to Medicaid expansion. RA Inc. ended the year with a small net loss, but has increased rent collections and is involved with several grant applications for housing improvements. Wellspring has a solid Balance Sheet and ended the year on budget. Recovery Zone went over budget this year due to higher than expected expenses. They are learning additional budget skills and the committee voted to cover the overage for this year.

Heitman also mentioned to the Board members about the change in audit practices. County Boards have; for at least the last 10 years, used independent auditors to complete the required yearly audits. This was due to the State being unable to cover all the counties. The State announced this year that they now have the resources to resume these audits and will be contacting our board to schedule this year.

**Ellington made a motion to approve the Finance Committee report. Dreger seconded the motion, all in favor, none opposed. The motion carried.**

V. **POLICIES & PROCEDURES**

A. Higgins explained to Board members the need for a blanket motion changing all the Board policies to reflect the new state department name (OMHAS) after the merging of the Ohio Dept. of Mental Health (ODMH) with the Ohio Dept. of Alcohol & Drug Addiction Services (ODADAS). It is now the Ohio Dept. of Mental Health and Addiction Services (OMHAS).

**Varian made the motion to update all Board policies to reflect the new state department name to Ohio Dept. of Mental Health and Addiction Services (OMHAS). Heitman seconded the motion, all in favor, none opposed, the motion carried.**

B. Administration Policy 102 Service Adjustments & Priority Populations: Recommended changes are deletions in Section B.1 and B.1.a. and B.2 and B.2.a. (see attached)

**Dreger made a motion to accept the updates to Administration Policy 102 as presented. Johnson seconded the motion, all in favor, none opposed, the motion carried.**

C. Administration Policy 104 Format for MHDAS Board Policies and Procedures: Recommended changes are deletion and addition in G. (see attached)

**Dreger made a motion to accept the updates to Administration Policy 104 as presented. Ellington seconded the motion, all in favor, none opposed, the motion carried. (see attached)**

VI. **BOARD BUSINESS**

A. Recovery Zone Funding: Higgins is asking the Board to cover the loss of \$3,520.39 that Recovery Zone ended the year with. The loss was due to higher than expected expenses that they incurred. The goal for peer support organizations is to operate independently and have a balanced budget. The Board

is working with them on an action plan to stay on budget. It is also recommended that RZ include and recruit community members to serve on their board.

**Varian made a motion for the MHDAS Board to cover Recovery Zone's 2014 fiscal year financial loss of \$3,520.39. Stevens seconded the motion, all in favor, none opposed, the motion carried.**

B. Residential Administrators Funding: Higgins asked Board members to approve the addition of \$50,000 to an escrow account to aid in housing projects in the community. He explained that currently there is over \$34,000 sitting in escrow for a housing project and there is a need to have money available for the upcoming housing projects.

**Dreger made a motion to approve an additional \$50,000 to be placed in escrow to aid with housing projects. Heitman seconded the motion, all in favor, none opposed, the motion carried.**

C. Granting dollars: Higgins discussed with Board members the idea of changing our funding style to more of a grant approach; identifying a community need and having proposals presented for funding support from the Board. Specific project outcomes would still be required for financial accountability but this approach would give agencies more flexibility in implementing the programs instead of the current pay for service system which does not allow for start up costs or the support costs involved that are often not reimbursable expenses. This concept would be used for programs not covered by current state and federal funding.

#### **VII. EXECUTIVE DIRECTOR'S REPORT**

A. Hot Spot Funds: The state is awarding 507 line funds to regional projects submitted by Boards. We have two projects being submitted for funding consideration. 1) a partnership with the Union Co. Board for an Ambulatory Detox Program and 2) an agreement with RTC Employment Services for supportive employment services focusing mainly on consumers in supported housing, including recovery housing, and also those consumers being released from jail.

B. Mini Grants: would like to start the process for advertising Mini-Grants in October. The review committee for the applications would be made up of Board members and community members (volunteer). Members discussed the issues of getting reports back timely upon completion of the projects and possible improvements for better accountability. All agreed the publicity from the program is beneficial. Dr Varian asked for some reporting changes which will be implemented.

C. Hospitalization Report: Nicholls reviewed the year end hospitalization report with members pointing out that at the end of fiscal year 2014 we had completed 595 prescreens. This number reinforces the need to support crisis services in the community. 48% of those prescreens resulted in admissions. We saw an increase in admissions during the last quarter of the 2014 fiscal year that has continued into the first quarter of the 2015 fiscal year. The state hospital is operating at capacity which is an indicator of private hospitals being at capacity also.

D. Summons: The Board received a civil summons from Bellefontaine Municipal Court regarding a claim from First Energy, an electric supplier through DP&L that claims we terminated the contract before the term end. We feel we did not. The Champaign county prosecutor's office has been handling the case for the Board. Higgins will keep the Board updated.

#### **VIII. FYI**

Media and misc handouts were included in member's packets as well as the handouts from OACBHA.

#### **IX. AUDIENCE COMMENTS**

Higgins pointed out the NAMI report in Board member packets. Pete Floyd was unable to attend the meeting but sent updates for the Board on NAMI activities in the community.

X. ADJOURNMENT

There being no further business to discuss, **Heitman made a motion to adjourn the Board meeting at 6:50 PM.** Dreger seconded the motion, all in favor, none opposed, the motion carried.

Minutes submitted by: Terri Steiner

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Judy Page, Chair

<i>Upcoming Meetings:</i>	<i>Personnel Committee</i>	<i>October 7, 2014</i>
	<i>PEAC/CLADAS Committee</i>	<i>October 21, 2014</i>
	<i>Finance Committee</i>	<i>October 28, 2014</i>
	<i>Board Meeting</i>	<i>November 11, 2014</i>