**BOARD MEETING**

for the

**MHDAS Board of Logan & Champaign Counties**

November 15, 2016 5:00 PM

**MINUTES**

*Board Members:*

*Present:* Bill Heitman, Reuben Mees, Randy Purdy, Grant Varian, Bill Dreger, Robert Dean, Ryan Hemmert, Ann Vogel, Carlene Sands, Steve Terrill

*Absent:* Doug Chamberlain, Virginia Shaffner

*Staff:* David Higgins, Tammy Nicholl, Stacey Logwood

*Others:* Jon Brown, R.A. Inc., Jeannie Dempster, CCI*,* Denise Casto, CCI

Board Chair Heitman called the meeting to order at 5:00 PM, noting that there was a quorum present, and proceeded through the Agenda.

# *Approval of Agenda*

**Heitman made a motion to accept the agenda as presented, Purdy seconded the motion, all in favor, none opposed, the motion carried.**

*II. Approval of september 13, 2016 Meeting Minutes*

The Minutes of the Board meeting for September 13, 2016 were reviewed. There being no changes made, **Purdy made a motion to approve the Minutes of the September 13, 2016 Board Meeting. Hemmert seconded the motion, all in favor, none opposed, the motion carried**.

Higgins shared appreciation and expression of sympathy for both Warren Stevens and Christian Morris.

*III. Membership*

A. Due to not having a Notary Public, Carlene Sands will be re-appointed at the next Board meeting.

*Iv. COMMITTEE REPORTS*

A. PEAC Committee: Dreger presented for the committee. The PEAC committee met on October 25, 2016, with a quorum present. Reports were reviewed for the Board and agencies.

* Consolidated Care, Inc – CCI has applied for the Early Childhood Mental Health Grant, the VOCA Domestic Violence Shelter Grant, and the Criminal Justice/Behavioral Health Grant and have informally been informed they will continue to receive funding, but are awaiting the NOSA’s. CCI received a scholarship for Zero Suicide implementation and have completed the initial training. During the initial training and planning process, CCI was complimented repeatedly by their facilitator, Mike Hogan, for their current practices and commented they were years ahead of other agencies in the state. They are actively involved in improving their services by utilizing the 9-month support and trainings offered through the Zero Suicide Program. CCI worked collaboratively to support local community efforts such as the CORE Dinner, the September Suicide Prevention Coalition activities, and the MHDAS Board Levy Committee. This quarter began significantly lower in productivity and revenue than budgeted due to multiple factors including staff vacations and sick time. Although August and September were improved from July, they are still under the budgeted units for the quarter. CCI is evaluating the impact of both the Medicaid Redesign on their budget as well as the implementation of the Dept. of Labor overtime rules.
* Residential Administrators- HAP and CD-HAP serving 19 right now. Finding landlords with 3 bedroom units that pass HQS and are affordable continues to be a challenge. The Colonial Arms Project building should be ready for occupancy within a couple of weeks. 404 E. Columbus needs new siding on upper half of house, shakers need removed and also has some rotted wood around some windows & are not sure of the condition of the wood under the shakers. In the process of getting a quote. Recovery House in Bellefontaine still working to find a house manager. Continuing to look for potential houses in Urbana.
* Recovery Zone – Both county groups continue to do well & programs are seeing consistent attendance.
* Family & Children First Councils – Moving toward merging.
* Local Courts- Possibility of a specialty docket in Champaign County.
* Community Prevention Coalition Activities- Logan County Coalition Advisory Board (CAB) is moving toward the Strategic Prevention Framework Model in a collective impact. The Suicide Prevention Coalition had many activities for Suicide Prevention Month and are now focused in on the Zero Suicide Initiative. Also, a new Text Line has launched. Logan County CORE/Champaign County Opiate Task Force had a very successful CORE dinner with 325 people in attendance.
  + Advocacy- Continuing efforts with Levy Campaign. Signs are up all over. Higgins gave many speeches, along with Dempster and Logwood. Higgins and Nicholl had a radio interview in October with WPKO. Articles were in both newspapers. Asking everybody the night before or the morning of the election to contact 5 people and remind them to vote for the Levy.

**Varian entered a motion to approve the PEAC Committee report as presented with a minor correction to Advocacy. Purdy seconded the motion, all in favor, none opposed, the motion carried.**

B. Finance Committee: Varian reported for the Finance Committee which met on November 8th, 2016, with a quorum present. Reports were reviewed for the Board and agencies.

* Board Financials – Balance Sheet shows totals balanced with the County Auditor at $2,689,534. Pre-paid accounts will be expensed down when quarterly reports are received from the agencies. Current A/P and payroll liabilities are at $86,895. Net income for the 1st quarter is $289,459. Next reviewed was the Profit and Loss statement for the 1st quarter of the fiscal year. Target percentage for 1st quarter is 25% of budget. Revenues are at 33.6% and Expenses are at 19% of budget.

**Varian, for the committee, motioned to approve the Board Financial statements as presented. Purdy seconded the motion, all in favor, none opposed, the motion carried.**

* Line Transfer Approvals- transfers from one expense line to another to cover invoices was reviewed and discussed with members.

**Varian, for the committee, moved to approve the Line Transfers presented to the Board. Purdy seconded the motion, all in favor, none opposed, the motion carried.**

* Resolution Accepting Rates- every year the Champaign Auditor sends a resolution which provides an updated revenue estimate and status of the levy for both Logan & Champaign County.

**Varian, for the committee, moved to approve the Resolution Accepting Rates presented to the Board. Purdy seconded the motion. Roll Call Vote as follows:**

**Heitman- YES**

**Dean- YES**

**Dreger- YES**

**Purdy- YES**

**Vogel- YES**

**Sands- YES**

**Varian- YES**

**Mees- YES**

**Hemmert- YES**

**Terrill- YES**

**All in favor, none opposed, the motion carried.**

* Agency Finances –

1. CCI: 1st Qtr Financials- For the first quarter, the agency had a net loss of $49,682, expenses were in line with budget, however, Medicaid revenue was short of budget by $105,706, and Board revenue was short by $68,604. Productivity numbers were down, mainly due to staffing issues. The BH Redesign that is being implemented by the State of Ohio, is a re-alignment of rates being paid based on licensure of providers. Due to this new rate structure, CCI has a projected loss of $301,866. Another concern for CCI is the new overtime rules from the Dept. of Labor set to take effect Dec. 1, 2016 which will have a negative impact on budget due to increasing staff costs.
2. RA, Inc.: 1st Qtr. Financials- RA, Inc. is showing a positive net income of $99,143. Income YTD is at 28% with expenses at 23%, they are operating close to budgeted amounts. There are several housing grants and contracts, not all of them are Board contracts.
3. Recovery Zone: 1st Qtr. Financials- Net income is at a negative of $2,341. Champaign County RZ is operating at a negative with income at 26% of budget and expenses at 29%. Logan County RZ is doing a little better with income at 26% of budget and expenses at 25%. Higher expenses with repairs/maintenance and supplies have contributed to the negative net income. RZ continues to move toward independent operation. Two used vans have been identified that can be purchased for approx. $36,000 with the trade-in of the old vans.

*V. BOARD TRAINING*

A. Logwood and Nicholl led a training, “Impacting Community Change through Collective Impact.”

* **The training provided the Board members with a clear understanding of the definition and purpose of making collective impact work in communities. It also provided updates on how this effort is currently being moved forward in both Logan and Champaign Counties. Board members learned the 5 conditions of Collective Impact and the differences between isolated impact from multiple community coalitions and collective impact in any given community. Lastly, the members were engaged in discussion about the critical role of the Board in attracting the critical element of an influential champion to make collective impact work in communities.**

*Vi. EXECUTIVE DIRECTOR’S REPORT*

A. Levy “Thank You”- Passed with 60%, which is our highest ever.

B. CCI- Higgins discussed the BH Redesign that is being implemented by the State of Ohio, which is a re-alignment of rates being paid based on licensure of providers. Due to the new rate structure, CCI has a projected loss of $301,866. The Board staff will continue discussion with CCI on the financial impacts they are facing.

C. Recovery Zone Vans- 2 vans were purchased. Higgins proposed that any dollars remaining out of the $45,000 van allotment stay with Recovery Zone’s budget.

**Purdy motioned to approve the remaining funds from the $45,000 purchase of the vans to stay with Recovery Zone’s budget. Terrill seconded the motion, all in favor, none opposed, the motion carried.**

D. Residential Administrators- Looking to purchase a larger truck & snow plow. Will obtain more information on cost savings overall.

E. Community Plan- The SFY 2017 Community Plan of the Board has been “Approved.”

*VII. FYI*

A. OACBHA & Media handouts were included in the Board Packets.

*VIII.*  *ADJOURNMENT*

There being no further business to discuss, **Purdy made a motion to adjourn the meeting at 6:31 PM. Vogel seconded the motion, all in favor, none opposed, the meeting was adjourned.**

Minutes submitted by: Andrea Lane

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William Heitman, Chair

*Upcoming Meetings:*

*Personnel Committee March 7, 2017 4:30PM*

*PEAC/CLADAS Committee January 24, 2017 4:30PM*

*Finance Committee January 31, 2017 5:00PM*

*Board Meeting February 14, 2017 5:00PM*